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**AGENDA**

**PLANNING, RESEARCH and PERFORMANCE COMMITTEE**

**MEETING Wednesday, August 28, 2019 • 11:00 AM**

Claiborne Building, 1st Floor  
Louisiana Purchase Room 1-100  
1201 North Third Street  
Baton Rouge, LA 70802

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
  - A. R.S. 17:1808 (Licensure)
    1. Initial License
      - a. Saybrook University
    2. License Renewal
      - a. Texas Wesleyan University
    3. Conditional License Expired
      - a. Southwest Kingston University
  - B. State Authorization Reciprocity Agreement (SARA) Institutional Renewals
    1. Delgado Community College
    2. Louisiana Tech University
    3. Southern University at Shreveport
    4. University of New Orleans
  - C. Proprietary Schools Advisory Commission
    1. Initial Licenses
      - a. AAA Crane and Rigging, LLC
      - b. Louisiana Dental Assistant Academy (Alexandria)
      - c. Louisiana Dental Assistant Academy (Baton Rouge)
      - d. Louisiana Driver Training and Vocational Career Center, Inc.
    2. License Renewals
      - a. Advance Healthcare Institute, LLC (05/26/11)
      - b. BAR/BRI (Baton Rouge) (05/23/12)
      - c. BAR/BRI (New Orleans) (05/23/12)
      - d. Blue Cliff College--Alexandria (05/25/06)
      - e. Delta College of Arts & Technology (06/25/92)
      - f. Diesel Driving Academy (Baton Rouge) (06/25/87)
      - g. Global Trucking Academy (06/29/16)
      - h. Integrated Education Solutions, LLC (05/23/18)
      - i. J W Training Center, LLC (05/22/17)

2. License Renewals (continued)

- j. Lincoln College (05/22/03)
- k. Louisiana Institute of Massage Therapy (05/22/13)
- l. McCann School of Business and Technology (05/23/18)
- m. Med-Advance Training (05/22/17)
- n. Oak Park School of Dental Assisting (05/28/09)
- o. Operation Spark (06/29/16)
- p. Ouachita Truck Driving Academy, LLC (05/22/03)
- q. Petra College, Inc. (05/27/15)
- r. Precision Weld Testing & Training, LLC (05/23/18)
- s. Remington College (Lafayette Campus) (05/26/11)
- t. Remington College (Shreveport Campus) (05/26/11)
- u. SIHAF Career Institute (05/21/14)

IV. Other Business

V. Adjournment

Committee Members: Claudia Adley, Chair, Sonia Pérez, Vice Chair, Blake David, Randy Ewing, Robert Levy, Charles McDonald, Wilbert Pryor, Gerald Theunissen
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## **Agenda Item III.A.1.a.**

### **Saybrook University Pasadena, California**

#### **BACKGROUND**

Saybrook University (Saybrook) is not incorporated in the State of Louisiana. The institution is a private, nonprofit institution in the state of California and is seeking its initial license in Louisiana. Founded in 1970, as an institute within California State University-Sonoma, the university became independent in 1972. The single focus graduate school has emerged to become a university with two colleges providing education in psychology, clinical psychology, counseling, organizational leadership and management, transformative social change, mind-body medicine, coaching and integrative health and nutrition. Saybrook is accredited by the WASC Senior College and University Commission (WSCUC).

#### **ACADEMIC PROGRAM**

Saybrook offers online graduate (masters and doctorate) programs to Louisiana residents. Typically, the online nature of the delivery system would not require licensure. The institution is seeking authorization in Louisiana because the majority of their programs require clinical experiences, therefore licensure is necessary.

#### **FACULTY**

Saybrook employs 147 faculty in support of its online programs available to Louisiana residents. Of the 147 faculty, thirty-five are employed full-time and 143 are trained at the doctorate level.

#### **FACILITIES**

Since Saybrook operates programs online with administrative and academic support in Pasadena, there are no out-of-state physical facilities in Louisiana.

#### **STAFF RECOMMENDATION**

Given the credentials of its faculty, the institution's accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents approve an initial operating license for Saybrook University, located in Pasadena, California.

## **Agenda Item III.A.2.a.**

### **Texas Wesleyan University Fort Worth, Texas**

#### **BACKGROUND**

Texas Wesleyan University (TWU) is not incorporated in Louisiana. The university was originally licensed with the Board of Regents in 2003. TWU is a private, non-profit university located in Fort Worth, Texas and is accredited by the Southern Association of Colleges and Schools, Commission on Colleges (SACS). TWU's Graduate Programs in Nurse Anesthesia are accredited by the Council on Accreditation (COA) of Nurse Anesthesia Educational Programs.

#### **ACADEMIC PROGRAM**

TWU currently offers a Master of Health Science (MHS) and a Doctorate in Nurse Anesthesia Practice (DNAP) through the institution's Fort Worth facility.

#### **FACULTY AND STUDENTS**

Twenty-five faculty teach in TWU's Nursing Anesthesia programs, fifteen full-time and ten part-time. Twenty-four faculty hold doctoral degrees with one trained at the master's level. All faculty are recruited, screened, and employed through the central campus in Fort Worth. The institution reported an unduplicated headcount of 51 Louisiana students enrolled at the time of this renewal.

#### **FACILITIES**

The institution offers instruction at hospital sites in Shreveport and Monroe. Students receive instruction in a lecture format and through supervised clinical experiences.

#### **STAFF RECOMMENDATION**

Given the credentials of its faculty, the admission standards of the program, the institution's campus and program accreditation, and the oversight provided by the main campus, senior staff recommends that the Board of Regents accept the application for license renewal from Texas Wesleyan University, located in Fort Worth, Texas.

### **Agenda Item III.A.3.a**

#### **Southwest Kingston University Shreveport, Louisiana**

##### **Background & Activities During Initial Licensure**

Southwest Kingston University (SKU) was issued its initial 3-year conditional operating license by the Board of Regents in August 2012. SKU was offering two online degree programs: RN to BSN, and MBA in Healthcare Management. Throughout their initial period of licensure, the institution submitted required annual reports to the Regents' staff outlining progress in seeking accreditation with the Distance Education Accrediting Commission (DEAC).

SKU anticipated submission of its application to DEAC by August 2015 but was delayed due to staff turnover in its academic administration. Based on DEAC feedback, the Board of Regents approved an extension of the conditional license for SKU, with stipulations, until August 2017.

In 2017 SKU transitioned from a for-profit to a non-profit entity. DEAC requires that an institution seeking initial accreditation be operating under the same status for two consecutive years before applying. Therefore, SKU could not submit its application for accreditation until 2019.

In August 2017, based on confirmation of above information with DEAC staff, the Board approved a final renewal of the conditional license for SKU, under the condition that by the expiration of the license in August 2019, the University would have submitted its completed application to DEAC and scheduled a readiness visit with the accreditor. Regents' staff have communicated with DEAC and have attempted to communicate with SKU, without success. According to DEAC, the accreditor has not heard from the institution since 2017. Phone calls, emails, and certified mail sent to the institution's last known address by Regents' staff have gone unanswered.

The conditional license for Southwest Kingston University is, thus, expired and the institution is no longer authorized to operate in the state of Louisiana.

## **Agenda Item III. B.**

### **Executive Summary**

The State Authorization Reciprocity Agreement (SARA) is a national initiative which seeks to establish comparable national standards for the interstate offering of postsecondary distance-education courses and programs. SARA membership makes it easier for students to take online courses offered by institutions based in another state by reducing the cost and administrative burden on institutions seeking authorization in various states. SARA is a voluntary agreement among regional compacts (SREB, NEBHE, MHEC, and WICHE) and member states. Each member state approves their in-state institutions and renews their membership annually. Approved SARA member institutions may offer distance education programs in other SARA member states without additional authorization.

Act 13 of the 2014 Regular Session of the Louisiana Legislature authorized the Louisiana Board of Regents to seek SARA membership on behalf of the State of Louisiana. In October 2014, Louisiana's application for SARA membership was approved by the Southern Regional Education Board (SREB) and the National Council for State Authorization Reciprocity Agreements (NC-SARA), effective December 1, 2014. Since then, 25 Louisiana institutions have joined SARA. Institutions must renew with NC-SARA annually in order to maintain their membership.

Four institutions (Delgado Community College, Louisiana Tech University, Southern University at Shreveport and University of New Orleans) have submitted SARA renewal applications. Regents' staff have reviewed the renewal applications and determined that they meet all requirements for continuing their membership in SARA.

Senior staff recommends that the Planning, Research & Performance Committee approve the Renewal Applications for Institutional Participation in SARA for Delgado Community College, Louisiana Tech University, Southern University at Shreveport and University of New Orleans, and authorize staff to submit the approved applications to NC-SARA for final approval of SARA membership renewal.

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### **Agenda Item III. C.**

#### **Minutes** **Board of Regents' Proprietary Schools Advisory Commission** **July 9, 2019**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, July 9, 2019, at 10:06 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Fontenot called the meeting to order and the roll was called.

#### **Commission Members Present**

Melanie Amrhein, Vice-Chair  
Sherrie Despino  
James Dorris  
James Fontenot, Chair  
Theresa Hay

#### **Staff Members Present**

Nancy Beall  
Kristi Kron  
Carol Marabella  
Dr. Uma Subramanian

#### **Commission Members Absent**

Raymond Lalonde  
Carmen Million  
Mary Lou Potter

#### **Guests Present**

(See Appendix A.)

The first item of business was the approval of the minutes from its meeting of May 14, 2019.

**On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the May 14, 2019 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was four initial license applications, the first from AAA Crane and Rigging, LLC, located in Addis, Louisiana, and represented by the school's Office Manager, Mr. James L. Munn, Jr., and Ms. Jamie M. Colson, instructor. Ms. Kron reviewed the materials for the Commission members informing them that the institution is proposing to offer a variety of programs specific to the crane and rigging industry. These programs are intended to prepare both the novice and experienced operator for employment and certification in their chosen occupation. Training is available for single positions as well as for multiple positions, with the length of programs ranging from three days to four weeks. AAA Crane and Rigging, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the proposed training programs and available certifications, types of cranes and rigs utilized in the training programs, maximum class size, federal regulations governing instructor qualifications, educational requirements for admission into the proposed training programs, available tuition assistance to students, potential salaries for graduates, and competition within the market area,



**On motion of Ms. Amrhein, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for AAA Crane and Rigging, LLC, located in Addis, Louisiana.**

The second and third initial license applications considered by the Commission were from Louisiana Dental Assistant Academy (Alexandria), located in Alexandria, Louisiana, and Louisiana Dental Assistant Academy (Baton Rouge), located in Baton Rouge, Louisiana, and represented by the institutions' Director of Compliance, Mr. Peter Gilkey. Ms. Marabella reviewed the materials for the Commission noting that these two institutions are owned by Vandelay Education, LLC, which currently operates six licensed proprietary schools in Louisiana. These proposed new locations would offer one program of study, Dental Assistant, which is a ten-week, 116.5 clock hour program. The program would be taught on nine consecutive Saturdays at a dental office with an additional 40 clock hour (one week) externship. Each of the applications from Vandelay Education, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the company's business plan and licensure in other states, advertising and marketing strategies, available payment plan options for students, potential competition, and available job placement assistance to graduates,

**On motion of Mr. Dorris, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Louisiana Dental Assistant Academy (Alexandria), located in Alexandria, Louisiana.**

**On motion of Mr. Dorris, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Louisiana Dental Assistant Academy (Baton Rouge), located in Baton Rouge, Louisiana.**

The fourth and final initial license application considered by the Commission was from Louisiana Driver Training and Vocational Career Center, Inc., located in LaPlace, Louisiana, and represented by the school owners, Mr. Samuel D. Davenport and Mr. Michael Dillon, as well as by Mr. Dwayne Grant, Director of Communications. Ms. Kron reviewed the materials for the Commission members, informing them that this institution would be offering one program of study, Advanced Tractor-Trailer Driver Training, which is a nine-week, 300.0 clock hour program. Louisiana Driver Training and Vocational Career Center, Inc., had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding owners' background and experience in the trucking industry, admission requirements to the program, marketing strategies, financial projections included in business plan, financial assistance available to students, and competition within the market area,

**On motion of Ms. Hay seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Louisiana Driver Training and Vocational Career Center, Inc., located in LaPlace, Louisiana.**

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-one (21) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

**On motion of Mr. Dorris, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).**

**Advance Healthcare Institute, LLC (05/26/11)  
BAR/BRI (Baton Rouge) (05/23/12)  
BAR/BRI (New Orleans) (05/23/12)  
Blue Cliff College--Alexandria (05/25/06)  
Delta College of Arts & Technology (06/25/92)  
Diesel Driving Academy (Baton Rouge) (06/25/87)  
Global Trucking Academy (06/29/16 )  
Integrated Education Solutions, LLC (05/23/18 )  
J W Training Center, LLC (05/22/17 )  
Lincoln College (05/22/03)  
Louisiana Institute of Massage Therapy (05/22/13)  
McCann School of Business and Technology (05/23/18)  
Med-Advance Training (05/22/17 )  
Oak Park School of Dental Assisting (05/28/09)  
Operation Spark (06/29/16 )  
Ouachita Truck Driving Academy, LLC (05/22/03)  
Petra College, Inc. (05/27/15)  
Precision Weld Testing & Training, LLC (05/23/18)  
Remington College (Lafayette Campus) (05/26/11)  
Remington College (Shreveport Campus) (05/26/11)  
SIHAF Career Institute (05/21/14)**

Ms. Marabella informed the Commission that there were five institutions that chose not to renew their licenses this renewal cycle: A Breath Away, LLC (05/23/18), Accelerated Dental Assisting Academy (05/23/18), Grace & Favor Training Academy, LLC (05/21/14), Medical Technical Institute (05/27/15), and Southern Medical Corporation School of Ultrasound (06/26/97). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Fontenot reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella informed the Commission members that HB 562, signed by Governor Edwards on June 24, 2019, is now Act 437 of 2019. The Louisiana Proprietary Schools Law, found at R.S. 17:3140 et seq. amends R.S. 17:3141.1 et seq. Staff will submit revisions to the Louisiana Administrative Code to reflect the amended statute. In addition, staff will continue to communicate with the licensed schools that offer CDL training in anticipation of the Federal Motor Carrier Safety Administration's Entry-Level Driver Training Regulation which becomes mandatory on February 7, 2020.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, September 10, 2019, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:11 a.m.

APPENDIX A  
GUESTS

Jamie M. Colson	AAA Crane and Rigging, LLC
Samuel Davenport	Louisiana Driver Training & Vocational Career Center, Inc.
Michael Dillon	Louisiana Driver Training & Vocational Career Center, Inc.
Peter Gilkey	Louisiana Dental Assistant Academy (Alexandria and Baton Rouge)
Dwayne Grant	Louisiana Driver Training & Vocational Career Center, Inc.
James Munn	AAA Crane and Rigging, LLC
Patricia Wilton	Louisiana Department of Justice