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Minutes
Board of Regents' Proprietary Schools Advisory Commission
November 12, 2019

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, November 12, 2019 at 10:02 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Fontenot called the meeting to order and the roll was called.

Commission Members Present

Sherrie Despino
James Dorris
James Fontenot, Chair
Theresa Hay
Carmen Million

Staff Members Present

Dr. Randall Brumfield
Chandra Cheatham
Kristi Kron
Carol Marabella

Commission Members Absent

Melanie Amrhein, Vice Chair
Raymond Lalonde
Mary Lou Potter

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of September 10, 2019.

On motion of Ms. Despino, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the September 10, 2019 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was four initial license applications, the first from Accelerated Dental Assisting Academy, LLC, for a proposed location in Lake Charles, Louisiana, and represented Ms. Ashley Ouber, Compliance Manager. Ms. Marabella reviewed the materials for the Commission noting that the school's owner, Dr. Jarrad Bencaz, currently has nine proprietary schools in Louisiana licensed by the Board of Regents. This new institution, like its sister schools, would be offering one program of study, Dental Assisting, which is a ten-week, 92.0 clock hour program with classes held on Saturday. The application for Accelerated Dental Assisting Academy (Lake Charles) had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the reason for locating the school in Lake Charles, anticipated competition within the geographical location of the school, and the marketing strategies to be utilized,

On motion of Ms. Hay, seconded by Ms. Million, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Accelerated Dental Assisting Academy, LLC, located in Lake Charles, Louisiana.

The second initial license application considered by the Commission was from Kingdom Technical College, LLC, located in Shreveport, Louisiana, and represented by the school's

solicitor, Mrs. LaTasha Heard, and also by the school's instructor, Mr. DeCarlos Heard. Ms. Marabella reviewed the materials for the Commission, informing it that this institution is proposing to offer three welding programs: Welder I which is 600.0 clock hours in length with an anticipated completion time of four months; Welder II which is 1,000.0 clock hours in length with an anticipated completion time of six months; and Welder III which is 1,500.0 clock hours in length with an anticipated completion time of ten months. Kingdom Technical College, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the reason for opening a school, the differences between the proposed programs and certifications available to graduates, competition within the market area, financial assistance available to students, recruitment strategies, and projected financial break-even point,

On motion of Ms. Despino, seconded by Ms. Million, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Kingdom Technical College, LLC, located in Shreveport, Louisiana.

The third initial license application considered by the Commission was from Let's Keep It Moving (LKIM), located in Hammond, Louisiana, and represented by the school's owner, Ms. Tamika L. Dickerson. Ms. Marabella reviewed the materials for the Commission, informing the members that this institution is proposing to offer two programs of study: Construction Site Safety Technician (150.0 clock hours in length) and Construction Site Safety Supervisor (160 clock hours in length). Both programs have an anticipated completion time of ten weeks. Let's Keep It Moving (LKIM) had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the OSHA requirements for safety personnel, the owner's background and reason for opening a school, the job requirements of a Construction Site Safety Technician and Construction Site Safety Supervisor, and the owner's anticipated financial projections for the school's operation,

On motion of Mr. Dorris, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Let's Keep It Moving (LKIM), located in Hammond, Louisiana.

The fourth and final initial license application considered by the Commission was from Melba Beauty located in Prairieville, Louisiana, and represented by the school's owner, Ms. Thu Trang Nguyen. Ms. Kron reviewed the materials for the Commission, informing it that this institution is proposing to offer one program of study, Microblading and Powder Technique, which is 24.0 clock hours in length with an anticipated completion time of three days. Melba Beauty had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's background and reason for opening a school, the training format to be utilized, job-specific equipment included in tuition cost, and job readiness and marketing skills included in curriculum,

On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Melba Beauty, located in Prairieville, Louisiana.

The next agenda item considered by the Commission was operating license renewals.

Ms. Marabella informed the Commission members that there were thirty (30) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Despino, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Academy of Interactive Entertainment (09/22/10)
Acadiana Area Career College--A Division of Blue Cliff College (09/28/12)
Accelerated Dental Assisting Academy (Houma) (09/24/15)
Accelerated Dental Assisting Academy (Mandeville) (09/24/15)
Accelerated Dental Assisting Academy (Metairie) (09/24/15)
Ayers Career College (10/25/90)
Becker Professional Education--New Orleans (10/24/96)
The Captain School, LLC (09/22/11)
Coastal College--Baton Rouge (09/28/00)
Coastal Truck Driving School of New Orleans (09/25/14)
Compass Career College (09/23/04)
Delta College, Inc. (10/26/95)
Delta College, Slidell Branch (09/23/04)
Diesel Driving Academy--Shreveport (06/21/73)
Eastern College of Health Vocations (10/28/99)
Lafayette Dental Assistant School (09/22/16)
Louisiana Dental Center School of Dental Assisting (09/27/17)
Mia's Medical Academy, LLC (09/25/14)
The National Aesthetic Laser Institute (09/26/18)
New Orleans Dental Assistant School (09/22/16)
Nursing Assistant Network Association (10/27/94)
Over Drive Truck Driving School of Louisiana, LLC (09/27/17)
Pelican Chapter, Associated Builders and Contractors, Inc., Training Center--Baton Rouge Campus (09/27/12)
Pelican Chapter, Associated Builders and Contractors, Inc., Training Center Southwest Campus (09/27/12)
Saint Agatha Career School, LLC (09/22/11)
Shreveport Dental Assistant School (09/22/16)

Thomas Training & Development Center, Inc. (10/26/95)
Unitech Training Academy--Baton Rouge (09/22/16)
Unitech Training Academy, West Monroe (09/23/04)
Woodland Healthcare Training (09/27/17)

Ms. Marabella informed the Commission that there were three institutions that chose not to renew their licenses this renewal cycle: BARBRI of Louisiana--New Orleans (Loyola) (09/24/15), Crosby Court Reporting Center (10/28/93), and LA Comprehensive Medical Academy, LLC (09/27/17). Staff will follow up with each school in an effort to secure the student records for safekeeping by the Board of Regents.

The next item on the agenda was an update on program approvals. Chair Fontenot reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

The next agenda item considered by the Commission was the revocation of the proprietary school license for Premier Healthcare Training Solutions, located in Opelousas, Louisiana. Staff was notified that the license renewal fees submitted by the school were returned as NSF after the Board of Regents had approved the license renewal application for the school at its meeting on September 25, 2019. As a result of the NSF payment, the school's license renewal application was not complete and compliant.

Following further discussion regarding the statutory requirements for revocation of a proprietary school license,

On motion of Ms. Million, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents revoke the operating license for Premier Healthcare Training Solutions, located in Opelousas, Louisiana.

The next agenda item considered by the Commission was advertising by an unlicensed proprietary school, Mid City College, located in Baton Rouge, Louisiana. Mid City College's proprietary school license expired on March 25, 2019, due to an incomplete license renewal application. However, the school has continued to advertise on a billboard located on Florida Boulevard in Baton Rouge. Repeated attempts by staff to communicate with the owner have been unsuccessful.

Following further discussion,

On motion of Ms. Hay, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents refer this matter to the State Attorney General's office to pursue legal action against Mid City College, located in Baton Rouge, Louisiana.

Under Report from Staff, Ms. Marabella introduced and extended a word of welcome on behalf of staff and the Commission members to Dr. Randall Brumfield, the new Deputy Commissioner for Academic Affairs, Innovation, and Student Success.

Under Other Business, the Commission formally approved the 2020 meeting calendar as presented at the September 10, 2019 Commission meeting. The 2020 parking passes were also distributed to the commission members.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, January 14, 2020, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:43 a.m.

APPENDIX A
GUESTS

Tamika Dickerson	Let's Keep It Moving (LKIM)
DeCarlos Heard	Kingdom Technical College
LaTasha Heard	Kingdom Technical College
Trang Nguyen	Melba Beauty
Ashley Ouber	Accelerated Dental Assisting Academy, LLC
Patricia Wilton	LA Department of Justice