

Louisiana Board of Regents



BOARD *of* REGENTS
STATE OF LOUISIANA

Meeting as a Committee of the Whole

March 24, 2021
10:00 a.m.

AGENDA ITEM II.

Roll Call



AGENDA ITEM III.

Certification for Virtual Meeting



AGENDA ITEM IV.

Public Comments



AGENDA ITEM V.

Approval of Minutes
from February 24, 2021 Meeting



AGENDA ITEM VI.

Chair's Comments





MASTER PLAN SPOTLIGHT

LABOR MARKET DATA AND ANALYTICS



BOARD of REGENTS
STATE OF LOUISIANA



Completion With a Purpose®



LOUISIANA: A STRADA GRANT RECIPIENT

- Through its **Recovery Incubator** process, **Strada Education Network** fostered the design and early implementation of innovative education and training systems to help accelerate economic recovery.
- Understanding that **America needs a new vision for its workforce system**
- Training providers, employers, and supports for job seekers are often **fragmented** and **reliant on antiquated sources of information**
- **Strada's Equity Cities Initiative** is designed to invest in **intermediary organizations** at the regional level, charged with increasing efficiency in matching job seekers with employment.



BOARD of REGENTS
STATE OF LOUISIANA



Completion With a Purpose®



THE IMPORTANCE OF LABOR MARKET ANALYTICS TO REGIONAL PLANNING

- Strada Equity Cities Grant intends to **power intermediary organizations** with **skills-based labor market analytics** to discern the skills that workers possess and that jobs require to develop the local capacity to make use of those analytics in the service of more effective skilling and matching.
- **Regional Economic Development Organizations** share their use of labor market data and analytics:
 - **ANGIE WHITE**, INTERIM PRESIDENT - NORTH LOUISIANA ECONOMIC PARTNERSHIP (NLEP)
 - **ANDREW FITZGERALD**, SENIOR DIRECTOR OF BUSINESS INTELLIGENCE - BATON ROUGE AREA CHAMBER (BRAC)



BOARD of REGENTS
STATE OF LOUISIANA



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Louisiana labor market conditions

2019-2020

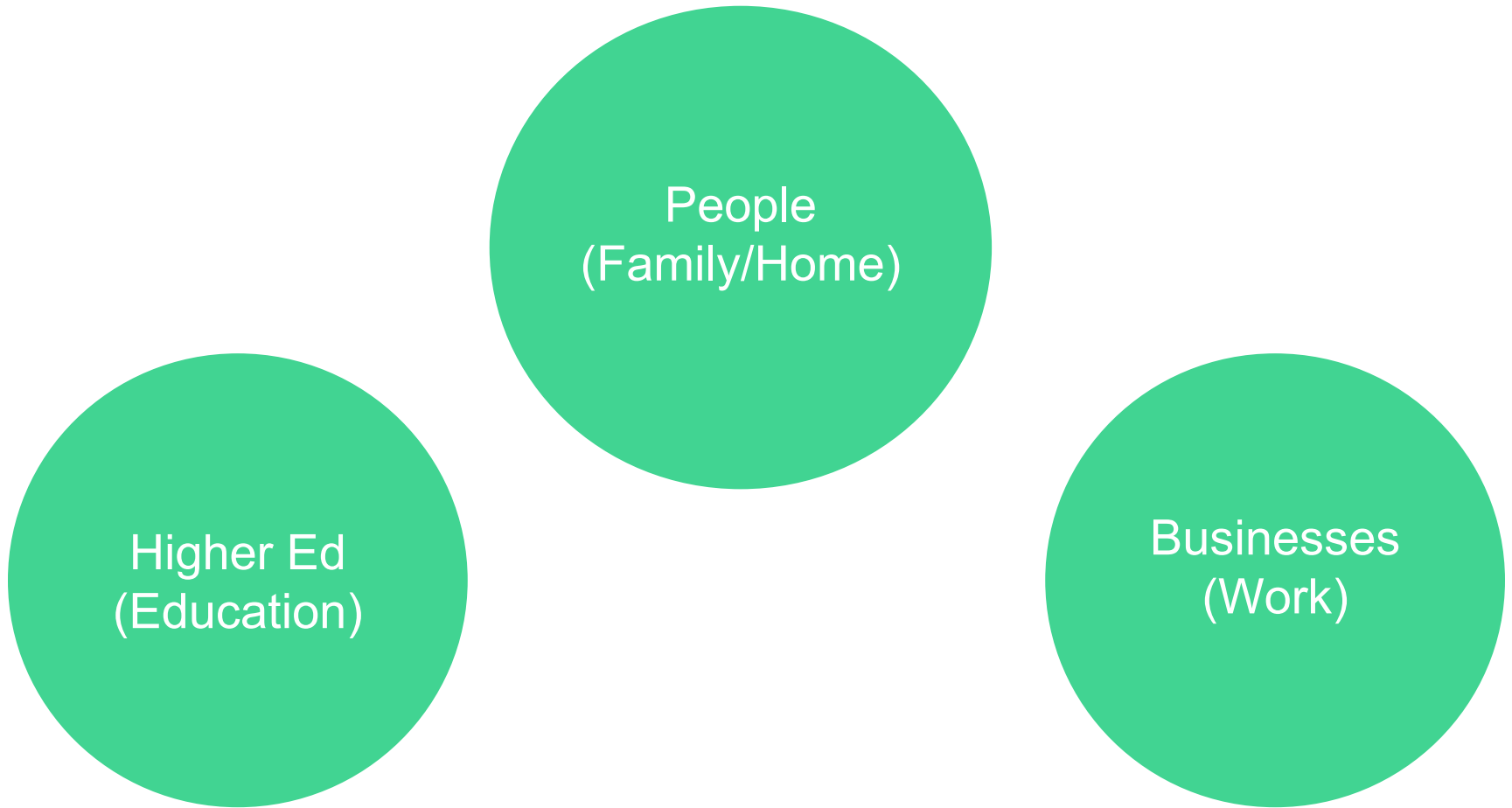
Rob Sentz and Josh Franck



1. Data 101



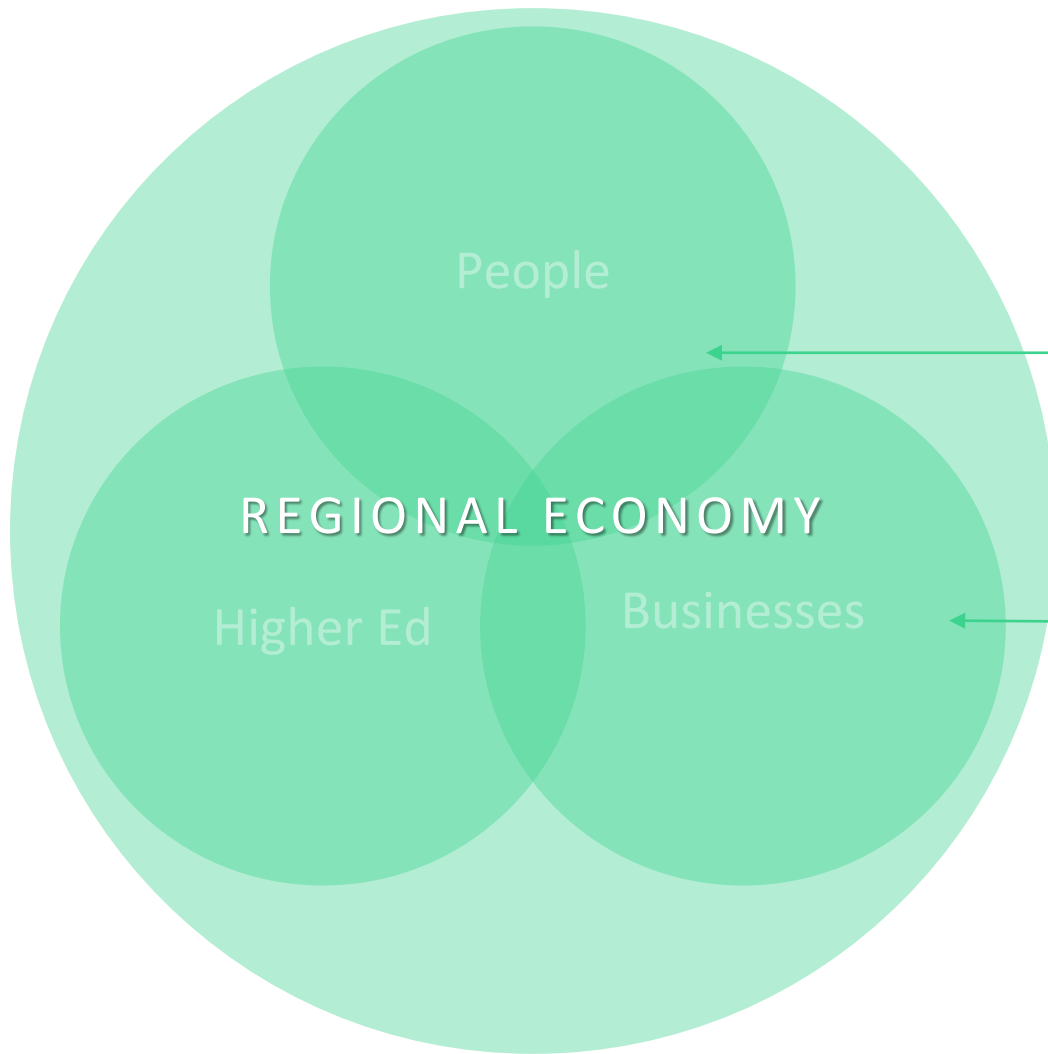
Problem: Three Disjointed Spheres





Emsi's Mission:
Labor market data to inform & connect people,
education, and work.





WHY?

Data for Economic Prosperity –
Aligned Economic Ecosystems

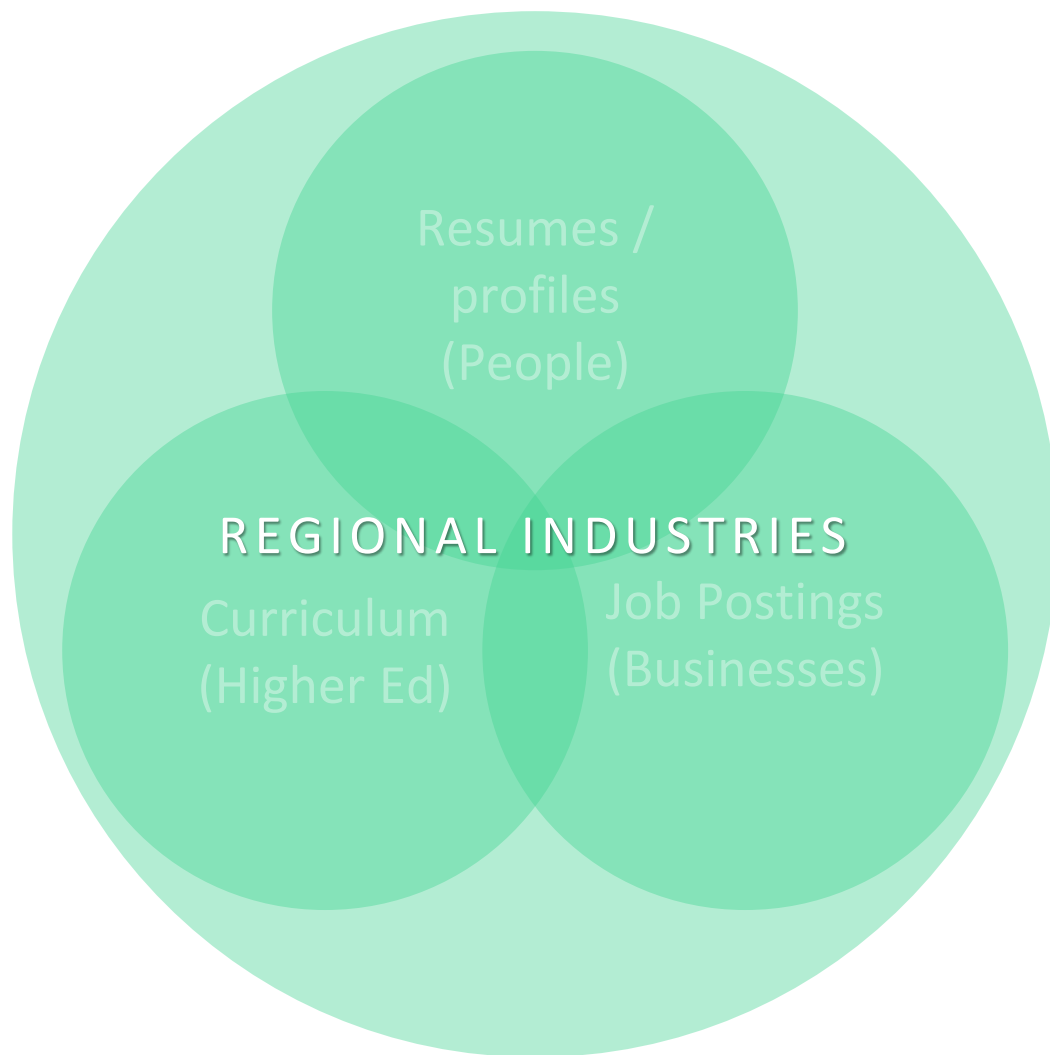
Supply

Demand



HOW?

How does the data work?



What? Labor Market Dynamics

Local Labor Market

- Total employment
- Growth / Change
- Compensation
- Demographics

Supply

- *Locations*
- *Employers*
- *Jobs*
- *Skills*

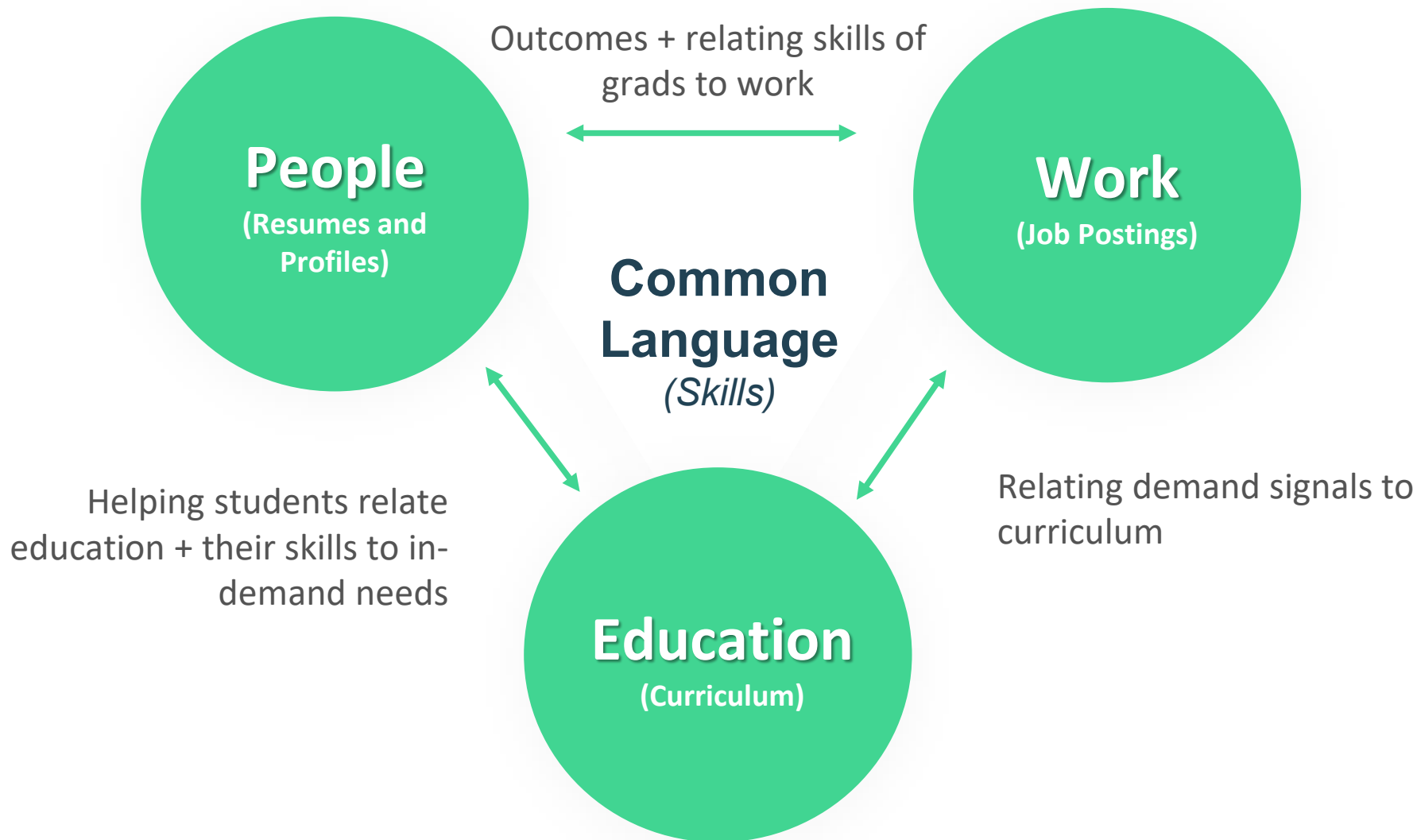
Education and Training

- *Courses*
- *Student data*
- *Learning outcomes*
- *Skills/Knowledge*

Demand

- *Locations*
- *Employers*
- *Jobs*
- *Skills*



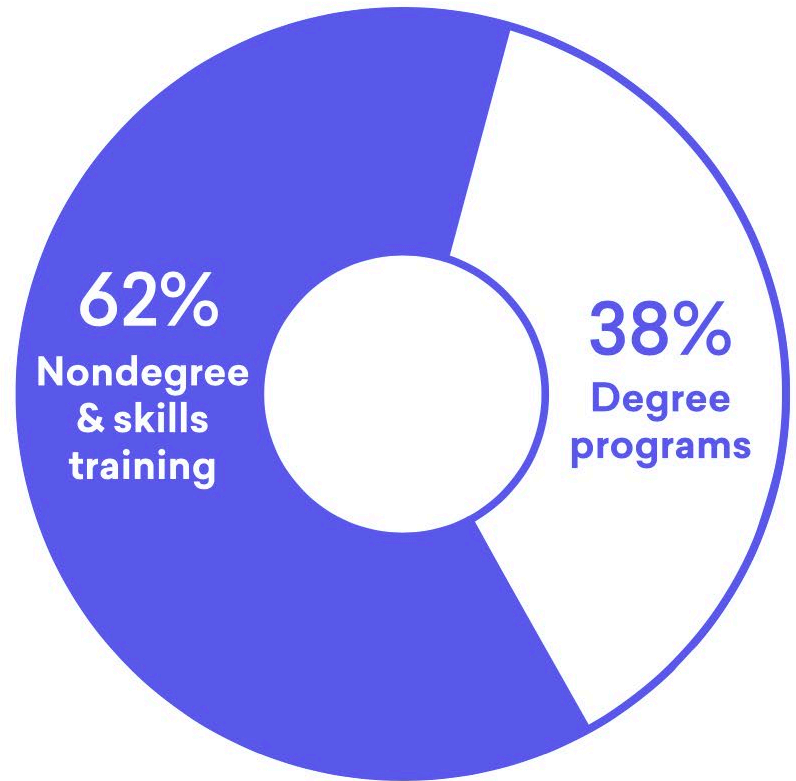


2. Market Trends



Americans strongly prefer nondegree programs and skills training over degree programs

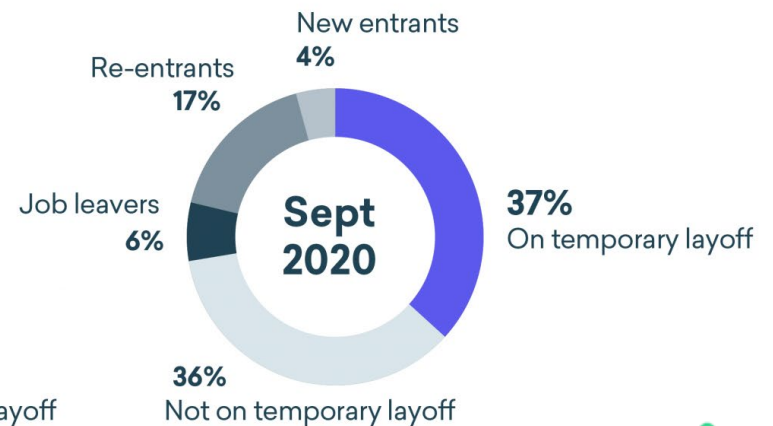
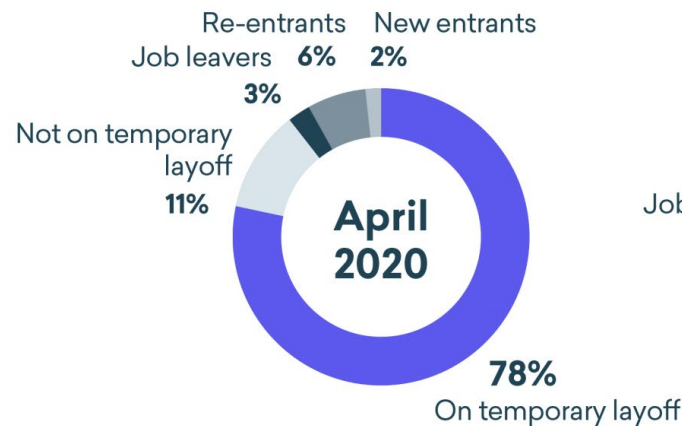
2020 Public Viewpoint Survey -
Strada Center for Education Consumer Insights



1. The Covid Paradox: High unemployment + Low labor force participation + Unfilled positions

- 1. Furloughs
- 2. Gov assistance
- 3. Kids are home
- 4. Fear

Reason for unemployment



Source: BLS employment survey



2. Seven key sectors struggle to find people

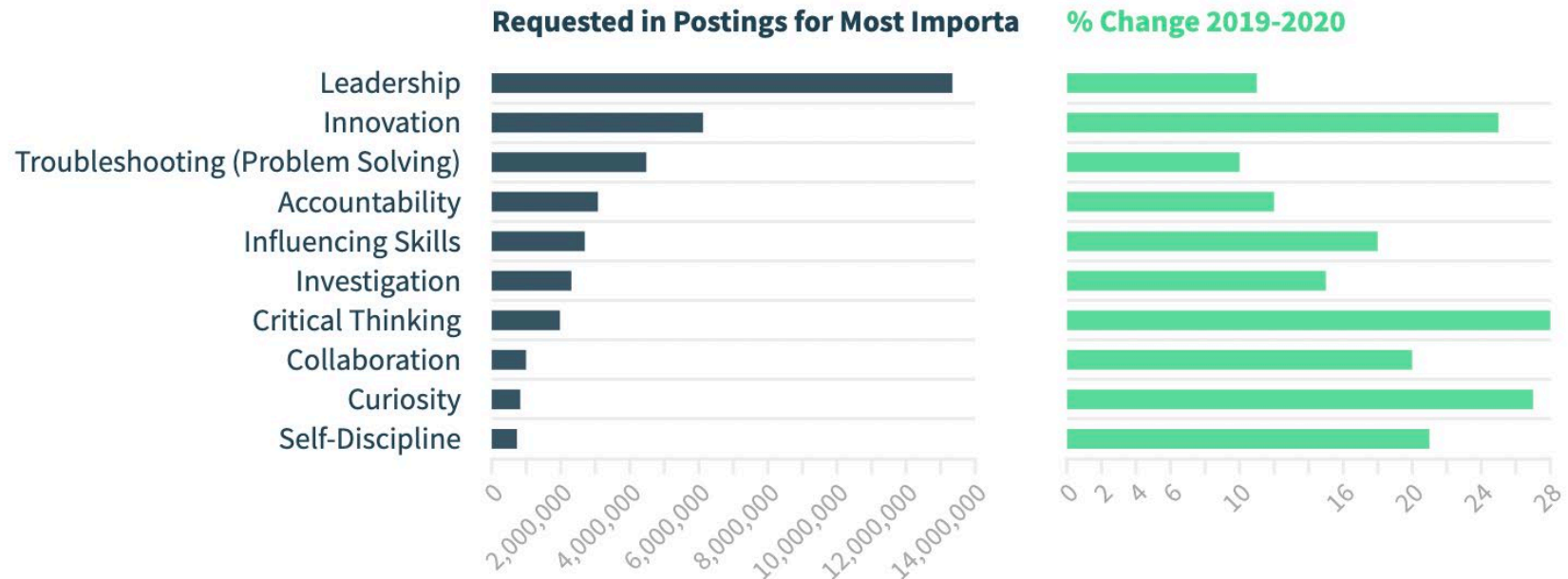
- Logistics
- Healthcare
- Tech
- Business functions (sales, marketing, CS, finance, HR, operations)
- Education (esp jobs related to mental health and adjuncts)
- Skilled trades
- Public safety

Source: <https://www.economicmodeling.com/2021/01/22/most-important-jobs-for-2021/>



3. Many skills are in short supply

Top 10 Human Skills



<https://www.economicmodeling.com/2021/01/29/top-skills-for-2021/>

Source: Emsi job posting analytics



3. Louisiana Data



Louisiana Occupational Growth

2019 – 2021 (High Level)

Description	2019 Jobs	2021 Jobs	2019 - 2021 Change	2019 - 2021 % Change	2021 Location Quotient
Healthcare Practitioners and Technical Occupations	136,134	137,656	1,522	1%	1.14
Healthcare Support Occupations	100,368	101,488	1,121	1%	1.03
Computer and Mathematical Occupations	24,572	25,407	835	3%	0.39
Community and Social Service Occupations	38,026	38,469	442	1%	1.02
Farming, Fishing, and Forestry Occupations	15,785	15,930	146	1%	0.98
Life, Physical, and Social Science Occupations	17,067	17,172	105	1%	0.87
Legal Occupations	18,851	18,924	74	0%	1.05
Business and Financial Operations Occupations	85,675	85,640	(34)	(0%)	0.71
Management Occupations	113,006	112,573	(432)	(0%)	0.86
Educational Instruction and Library Occupations	144,490	143,417	(1,073)	(1%)	1.13
Protective Service Occupations	60,605	59,095	(1,510)	(2%)	1.25
Production Occupations	113,399	111,615	(1,784)	(2%)	0.92
Transportation and Material Moving Occupations	182,417	180,239	(2,179)	(1%)	1.02
Installation, Maintenance, and Repair Occupations	101,488	98,654	(2,834)	(3%)	1.18
Sales and Related Occupations	214,325	207,272	(7,053)	(3%)	1.04
Office and Administrative Support Occupations	262,588	254,303	(8,285)	(3%)	0.96
Construction and Extraction Occupations	148,496	140,082	(8,414)	(6%)	1.39
Food Preparation and Serving Related Occupations	191,586	178,126	(13,460)	(7%)	1.07
	2,195,831	2,147,211	(48,620)	(2%)	



Louisiana Occupational Growth 2019 – 2021 (Detailed Occupations)

Description	2019 Jobs	2021 Jobs	2019 - 2021 Change	2019 - 2021 % Change	2021 Location Quotient	Typical Entry Level Education
Home Health and Personal Care Aides	46,208	47,166	958	2%	0.91	High school diploma or equivalent
Registered Nurses	42,182	42,803	622	1%	1.05	Bachelor's degree
Postsecondary Teachers	18,405	18,909	504	3%	0.78	Doctoral or professional degree
Insurance Sales Agents	9,728	10,187	459	5%	1.10	High school diploma or equivalent
Software Developers and Software Quality Assurance Analysts ar	3,235	3,663	428	13%	0.18	Bachelor's degree
Passenger Vehicle Drivers, Except Bus Drivers, Transit and Intercit	6,396	6,724	328	5%	0.56	High school diploma or equivalent
Nurse Practitioners	3,271	3,590	319	10%	1.20	Master's degree
Medical and Health Services Managers	5,318	5,621	304	6%	0.97	Bachelor's degree
Medical Assistants	8,914	9,217	303	3%	0.93	Postsecondary nondegree award
Farmworkers and Laborers, Crop, Nursery, and Greenhouse	5,879	6,073	193	3%	0.68	No formal educational credential
Market Research Analysts and Marketing Specialists	3,815	3,990	175	5%	0.41	Bachelor's degree
Medical Secretaries and Administrative Assistants	2,855	3,024	169	6%	0.37	High school diploma or equivalent
Management Analysts	5,453	5,606	153	3%	0.46	Bachelor's degree
Substance Abuse, Behavioral Disorder, and Mental Health Counse	4,307	4,459	152	4%	1.04	Bachelor's degree
Financial Managers	6,434	6,567	133	2%	0.70	Bachelor's degree
Computer Systems Analysts	2,754	2,882	128	5%	0.35	Bachelor's degree
Miscellaneous Assemblers and Fabricators	3,927	4,036	109	3%	0.24	High school diploma or equivalent
Packaging and Filling Machine Operators and Tenders	1,941	2,048	107	5%	0.40	High school diploma or equivalent
Computer User Support Specialists	4,223	4,327	104	2%	0.47	Some college, no degree



Louisiana Job Posting Activity 2019 – 2021 (Broad Sector)

Occupation	Unique Postings from Jan 2019 - Feb 2021	Jan 2019 Unique Postings	Feb 2021 Unique Postings	% Change (Jan 2019 - Feb 2021)	Median Posting Duration from Jan 2019 - Feb 2021	Number of Employers Competing from Jan 2019 - Feb 2021	Avg. Posting Intensity (Jan 2019 - Feb 2021)
Healthcare Support Occupations	36,120	2,460	4,349	77%	31	2,626	7 : 1
Community and Social Service Occupations	21,619	1,542	2,323	51%	26	2,661	5 : 1
Life, Physical, and Social Science Occupations	12,155	1,034	1,552	50%	31	1,703	5 : 1
Office and Administrative Support Occupations	114,330	9,774	14,473	48%	31	11,275	6 : 1
Personal Care and Service Occupations	22,730	1,332	1,963	47%	25	1,373	4 : 1
Healthcare Practitioners and Technical Occupations	200,828	16,711	23,818	43%	32	5,557	7 : 1
Food Preparation and Serving Related Occupations	73,704	8,043	10,648	32%	41	3,279	6 : 1
Transportation and Material Moving Occupations	287,789	26,358	34,179	30%	32	6,625	5 : 1
Business and Financial Operations Occupations	52,921	4,431	5,713	29%	29	5,995	6 : 1
Computer and Mathematical Occupations	65,095	5,214	6,393	23%	30	7,252	6 : 1
Arts, Design, Entertainment, Sports, and Media Occupations	17,528	1,530	1,840	20%	31	2,232	5 : 1
Protective Service Occupations	13,984	1,361	1,591	17%	34	1,281	7 : 1
Building and Grounds Cleaning and Maintenance Occupations	21,422	1,741	1,908	10%	31	2,839	6 : 1
Management Occupations	86,852	8,548	8,954	5%	32	10,170	5 : 1
Installation, Maintenance, and Repair Occupations	54,471	5,425	5,505	1%	34	6,395	6 : 1
Production Occupations	29,467	2,798	2,825	1%	29	3,538	5 : 1
Educational Instruction and Library Occupations	39,784	3,082	3,087	0%	24	2,665	4 : 1
Sales and Related Occupations	173,690	20,851	20,557	(1%)	38	9,647	6 : 1
Construction and Extraction Occupations	26,190	2,155	2,091	(3%)	28	2,803	5 : 1
Farming, Fishing, and Forestry Occupations	1,663	75	72	(4%)	30	330	13 : 1
Architecture and Engineering Occupations	27,625	3,137	2,370	(24%)	34	3,630	6 : 1
Total Across All Occupations	1,386,883	128,051	156,840	22%	32	41,618	6 : 1



Louisiana Skills Activity 2019 – 2021 (Technical Skills)

Skill or Qualification	Unique Postings from Jan 2019 - Feb 2021	% Change (Jan 2019 - Feb 2021)	Number of Employers Competing from Jan 2019 - Feb 2021
Over-the-Road Driving	18,461	230%	448
Caregiving	18,994	212%	725
Intensive Care Unit	22,335	134%	791
Advanced Cardiovascular Life Support (ACLS)	29,422	68%	873
Loans	16,288	64%	1,163
Basic Life Support	57,333	63%	1,361
Personal Protective Equipment	19,586	55%	2,135
Licensed Practical Nurse	17,482	55%	1,521
Android (Operating System)	15,914	53%	1,196
Medical Records	18,806	44%	1,727
Nursing	70,998	44%	2,742
Commercial Driver's License (CDL)	166,029	44%	2,727
Transportation Worker Identification Credential (TWIC) Card	15,830	43%	868



Louisiana Skills Activity 2019 – 2021 (Human / Soft Skills)

Skill or Qualification	Unique Postings from Jan 2019 - Feb 2021	% Change (Jan 2019 - Feb 2021)	Number of Employers Competing from Jan 2019 - Feb 2021
Critical Thinking	17,719	45%	1,890
Innovation	46,509	34%	4,837
Professionalism	51,495	23%	4,841
Trustworthy	17,018	23%	1,361
Time Management	44,409	23%	5,716
Detail Oriented	79,546	22%	10,684
Verbal Communication Skills	56,467	20%	5,776
Self Starter	21,577	12%	3,356
Self-Motivation	46,538	12%	5,928
Problem Solving	76,080	11%	6,333
Communications	299,527	10%	14,844
Leadership	138,080	9%	9,919
Enthusiasm	31,439	8%	3,080
Cleanliness	42,316	8%	2,624



Louisiana Skills Activity 2019 – 2021 (Hybrid Skills)

Skill or Qualification	Unique Postings from Jan 2019 - Feb 2021	% Change (Jan 2019 - Feb 2021)	Number of Employers Competing from Jan 2019 - Feb 2021
Advocacy	19,629	85%	2,357
Research	49,384	40%	4,704
Mentorship	29,075	38%	2,484
Operations	147,606	12%	11,249
Writing	18,038	11%	2,475
Planning	73,132	11%	6,372

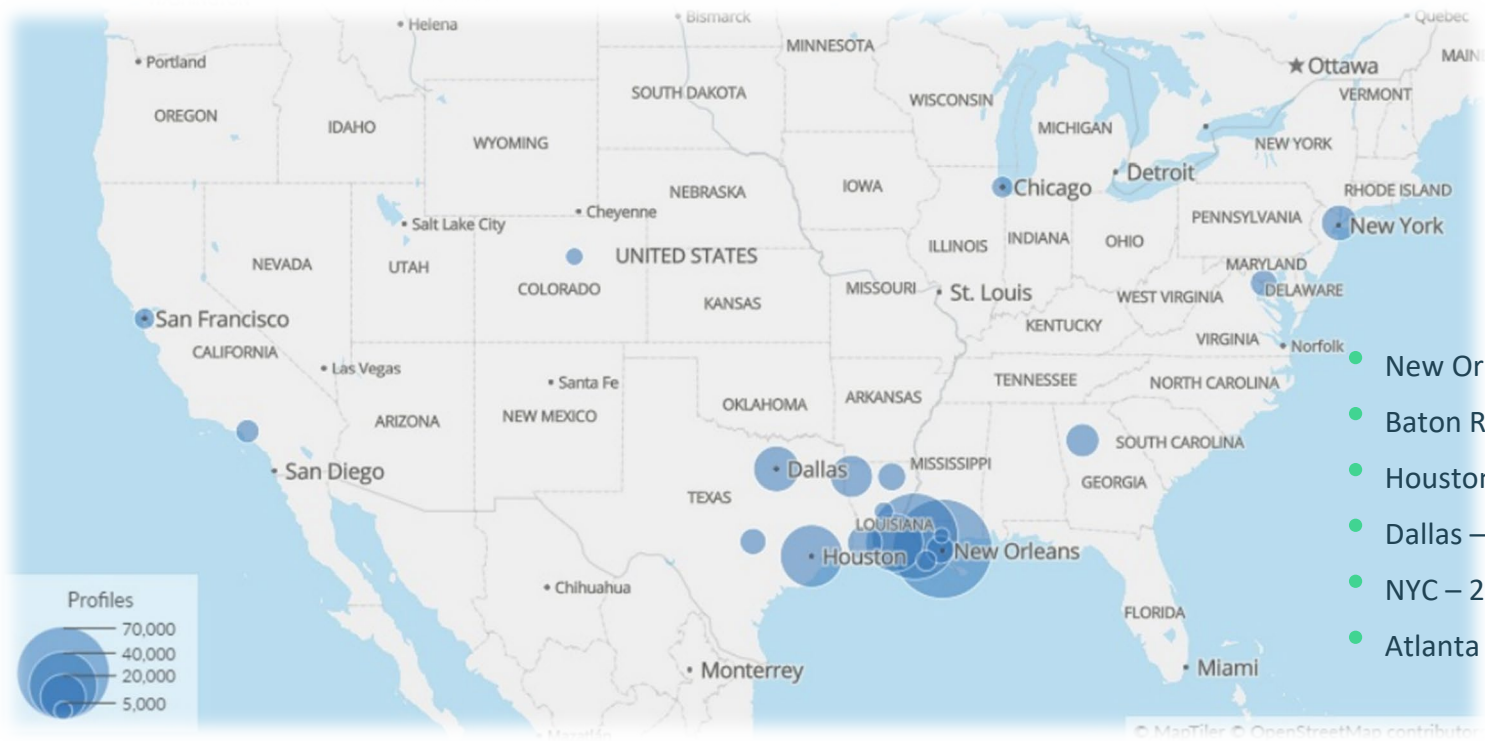


4. Where do Louisiana grads go?



Top location for Louisiana grads (measuring 700K profiles)

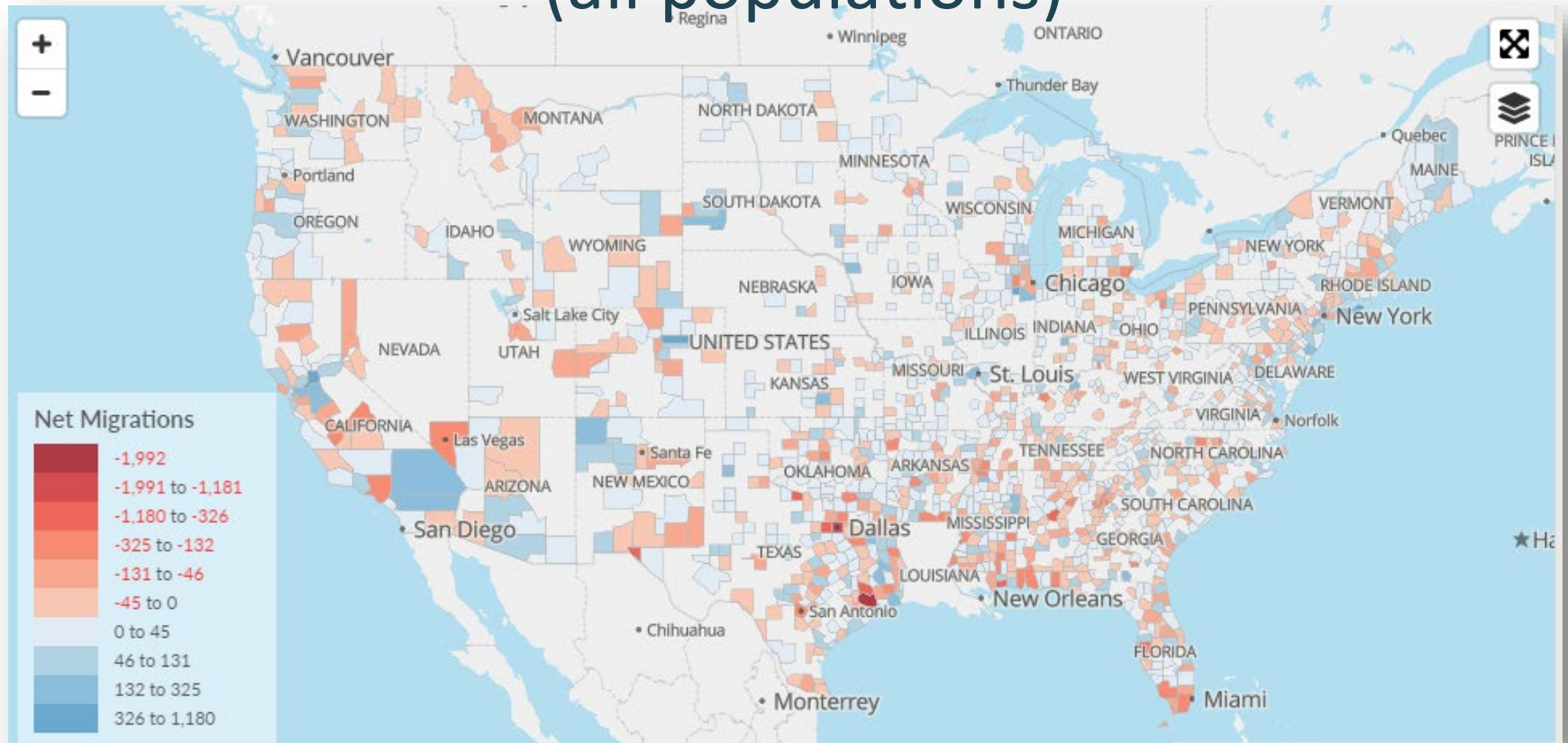
- LA – 49%
- TX – 15%
- CA – 4%
- FL – 4%
- GA – 3%
- NY – 3%



- New Orleans – 11%
- Baton Rouge – 9%
- Houston – 5%
- Dallas – 3%
- NYC – 2%
- Atlanta – 2%



In and out migration for Louisiana (all populations)



Top employers for Louisiana grads

Company	Profiles	Percent
Ochsner Health System	3,135	0.45%
State of Louisiana	2,779	0.40%
United States Department of the Army	1,665	0.24%
Entergy Corporation	1,491	0.21%
ROYAL DUTCH SHELL PLC	1,439	0.21%
Wal-Mart, Inc.	1,408	0.20%
AT&T Inc.	1,353	0.19%
The Times Picayune Publishing Corp	1,348	0.19%
JPMorgan Chase & Co.	1,310	0.19%
Exxon Mobil Corporation	1,220	0.17%
Keller Williams Realty, Inc.	1,216	0.17%
Chevron Corporation	1,205	0.17%
State Farm Insurance	1,180	0.17%



Top Job Titles

Job Title	Profiles	Percent
Owners	17,946	2.57%
Presidents	7,189	1.03%
Chief Executive Officers	5,709	0.82%
Attorneys-at-Law	4,974	0.71%
Teachers	4,904	0.70%
Registered Nurses	4,345	0.62%
Project Managers	4,176	0.60%
Partners	3,379	0.48%
Managers	3,323	0.48%
Accountants	2,960	0.42%
Administrative Assistants	2,857	0.41%
Realtors	2,828	0.41%
Vice Presidents	2,745	0.39%
Business Owners	2,562	0.37%
General Managers	2,540	0.36%
Founders	2,298	0.33%
Account Managers	2,260	0.32%
Principals	2,255	0.32%
Office Managers	2,101	0.30%
Executive Directors	2,048	0.29%
Directors	2,048	0.29%
Operations Managers	2,045	0.29%
Sales Representatives	2,000	0.29%
Senior Managers	1,930	0.28%



Top Skills listed in their profiles

Technical

Skill	Frequency in Profiles
Strategic Planning	15%
Event Planning	10%
Project Management	7%
Sales Management	6%
Public Relations	6%
Business Development	6%
Accounting	6%
Marketing Strategies	6%
Operations Management	5%
Contract Negotiation	5%
Project Planning	5%
Fundraising	5%
Account Management	5%
Auditing	5%
Data Analysis	5%
Social Media Marketing	5%
New Business Development	5%

Human and hybrid

Skill	Frequency in Profiles
Management	29%
Customer Service	29%
Microsoft Office	25%
Sales	23%
Leadership	23%
Microsoft Excel	19%
Public Speaking	18%
Research	18%
Microsoft Word	15%
Microsoft PowerPoint	14%
Operations	13%
Team Building	12%
Teaching	9%
Communications	9%
Team Leadership	8%
Time Management	6%



Application



Statewide projects

- **Connecting curriculum to the language of the workforce at the skill-level**
- **Identifying regional skill gaps and opportunities for upskilling**
- **Using data to diversify your economy**
 - Identifying saturated industries
 - Building strategies for areas of potential growth
 - Partnering with employers to retain talent
- **Aligning education programs to the current and future needs of the workforce**
 - Reflects emergent skills (*e.g. Cyber Security*)
 - Can optimize for regional (target) market supply and demand



Thank you!

Contact Joshua Franck

Joshua.Franck@economicmodeling.com

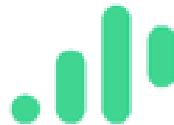


THE IMPORTANCE OF LABOR MARKET ANALYTICS TO EDUCATIONAL PLANNING

- **University Officials** share their use of labor market data and analytics:
 - **DR. DONALD SCHILLINGER**, DEAN, COLLEGE OF EDUCATION
CHASE BANK ENDOWED PROFESSORSHIP
LOUISIANA TECH UNIVERSITY
 - **DR. LINDSEY KEITH VINCENT**, ASSOCIATE DEAN FOR RESEARCH, OUTREACH, AND INNOVATION, SCIENCE AND TECHNOLOGY EDUCATION CENTER
LOUISIANA TECH UNIVERSITY



BOARD of REGENTS
STATE OF LOUISIANA



Completion With a Purpose®



Skills-tagged curriculum

Program Overview

Industrial/Organizational Psychology

UNPUBLISHED ☐ PUBLISHED

Export Program

Program Contents

Skill Insights

Summary

Collapse Section

Industrial/Organizational Psychology

Master of Arts

<https://www.lctcs.edu/>

Description

No description for this program.

Edit

Courses in Program

Collapse Section

By Keyword

Search by course title or code...

+ Add Courses to Program

Mark As...

Add to Program...

	Course Title	Code	Skills	Last Edited	Status	Options
<input type="checkbox"/>	Leadership & Decision-Making	PSYC 523	5	Mar 18, 2021	Unpublished	
<input type="checkbox"/>	Advanced Statistics	PSYC 542	7	Mar 18, 2021	Unpublished	



Skills taught v. Skills sought

Market Alignment ⓘ

[Collapse Section](#) ^

📍 Region: Louisiana [Edit](#)

Taught Skills Aligned With Target Outcomes ⓘ

■ Taught in this program and other programs
■ Taught only in this program



Skills to Consider Teaching Based on Target Outcomes ⓘ

■ Taught in other programs
■ Not taught in any programs



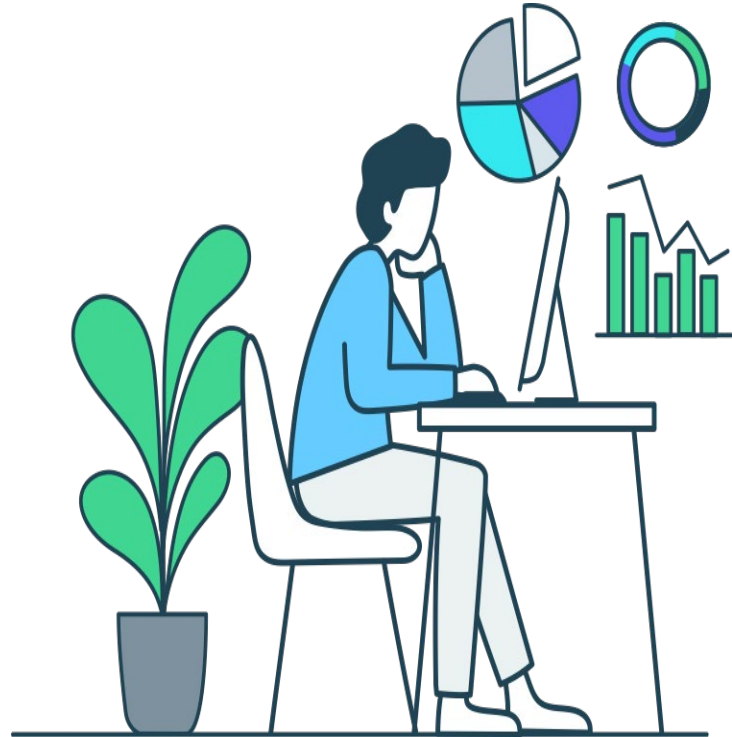
Four Key Advantages to Data-Driven Curriculum

- **Better align programs with market needs**
- **Better engage employers**
- **Better market programs to students**
- **Better equip students to market themselves**



Questions & Answers

A Conversation with
Members
of the Board of Regents



AGENDA ITEM VIII.

Reports and Recommendations





BOARD *of* REGENTS
STATE OF LOUISIANA

Finance

March 24, 2021

Terrence Ginn
Matthew LaBruyere

AGENDA ITEM VIII.A.1.

FY22 Executive Budget – Higher Education Overview

Summary of FY22 State General Fund (SGF) Adjustments	
FY21 Existing Operating Budget	\$973,664,133
Non Recur Adjustments	(\$14,304,000)
MOF Swap - Coronavirus Relief Fund	\$99,921,118
Faculty Pay Increases	\$19,841,528
Mandated Costs	\$15,589,327
Formula	\$14,300,000
TOPS	\$12,170,965
Go Grants	\$11,051,608
Specialized Units	\$5,500,000
Restoration for Board Offices	\$1,177,738
FY22 Exective Budget Recommendation	\$1,138,912,417
Difference from FY22 to FY21 EOB	\$165,248,284



AGENDA ITEM VIII.A.2.

Review and Approval of the FY 2021-2022 Preliminary Funding Recommendation

Based on Governor's Executive Budget			
Institution Name	SGF 12/1/2020 EOB	FY22 SGF Preliminary Distribution	Total Increase FY21 EOB to FY22 Executive Budget
Board of Regents	\$12,928,688	\$16,866,918	\$3,938,230
LOSFA	\$305,253,022	\$328,820,550	\$23,567,528
LUMCON	\$3,930,182	\$4,073,625	\$143,443
LCTC SYS Total	\$102,401,391	\$131,751,277	\$29,349,886
LSU SYS Total	\$335,719,589	\$376,768,254	\$41,048,665
SU SYS Total	\$43,442,284	\$45,059,476	\$1,617,192
UL SYS Total	\$169,988,977	\$235,572,317	\$65,583,340
Grand Total	\$973,664,133	\$1,138,912,417	\$165,248,284



AGENDA ITEM VIII.A.2.

STAFF RECOMMENDATION

Senior Staff recommends approval of the distribution which allocates available funding in accordance with the formula methodology of 58% base, 17% cost, and 25% outcomes and that the Executive Committee approve the final outcomes-based funding formula allocation when all data is available.



AGENDA ITEM VIII.A.3.

Federal Support for Higher Education Update

- **American Rescue Plan Act of 2021 - \$599.5M (Estimated) for Louisiana Public Postsecondary Institutions.**
- Louisiana public institutions - \$242.8M (Estimated)
 - Uses include defray COVID-19 expenses and lost revenue
 - Institutions receive funds through Federal Grant system
 - Maintenance of effort required
 - Awaiting additional U.S. Department of Education guidance on expenses and revenue loss
- Students attending public institutions -\$242.8M (Estimated)
 - Emergency grants to students based on most need
 - Can cover any cost of attendance and emergency cost that arise such as tuition, food, housing, health care (including mental), and childcare
- Minority Serving Institutions - \$113.9M (Estimated)
 - Maintenance of effort required
 - Uses include defray COVID-19 expenses and lost revenue as well as grants to students.
 - Awaiting additional guidance on uses



AGENDA ITEM VIII.A.3.

Federal Support for Higher Education Update

Higher Education Emergency Relief Fund - Projections (3/9/2021)				
Institution	Institution Portion	Student Portion	Minority Serving Inst.	TOTAL
LCTC System	\$83,315,704	\$83,315,704	\$8,061,470	\$174,692,878
LSU System	\$38,186,890	\$38,186,890	\$902,404	\$77,276,184
SU System	\$22,430,913	\$22,430,913	\$72,009,618	\$116,871,443
UL System	\$98,852,124	\$98,852,124	\$32,950,575	\$230,654,823
Grand Total	\$242,785,630	\$242,785,630	\$113,924,067	\$599,495,328



AGENDA ITEM VIII.A.3.

Federal Support for Higher Education

Stimulus dollars received by institutions at the system level since April 2020

Institution	Total CARES Act Institution Funds* (April 2020)	Total CRRSA Act Institution Funds* (December 2020)	Total ARP Act Institution Funds** (March 2021)	Total Stimulus Dollars Received	Expenses and Revenue Loss through 12/31/2020***	Difference
LCTC System Total	\$22,992,574	\$78,682,747	\$91,377,174	\$193,052,494	(\$32,619,221)	\$160,433,274
LSU System Total	\$13,707,845	\$30,759,958	\$39,089,294	\$83,557,097	(\$78,785,077)	\$4,772,020
SU System Total*	\$32,030,457	\$57,786,187	\$94,440,531	\$184,257,174	(\$76,300,455)	\$107,956,719
UL System Total	\$44,508,954	\$98,227,993	\$131,802,699	\$274,539,646	(\$153,432,460)	\$121,107,186
BOR Total	\$0	\$0	\$0	\$0	(\$1,389,251)	(\$1,389,251)
Grand Total	\$113,239,829	\$265,456,885	\$356,709,698	\$735,406,412	(\$342,526,464)	\$392,879,948

*Includes direct funds to institutions and MSI funds

**Includes projected direct funds to institutions and projected MSI awards

****Revenue does not include athletic revenue losses.

NOTE: Total does not include CARES Act, CRRSA Act, and ARP Act student funds since those funds went directly to the students.





BOARD *of* REGENTS
STATE OF LOUISIANA

Legislative March 24, 2021

Erin Cowser

Legislative Reports Update

Annual Reports - 9 total

2020 Reports Submitted - 11 total

2021 Reports Submitted - 8 total



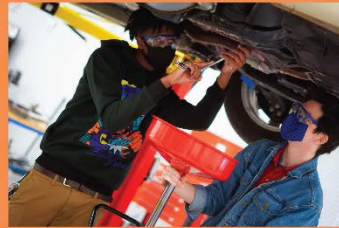
Discussion/Questions?





BOARD of REGENTS
STATE OF LOUISIANA

2021 REGULAR LEGISLATIVE SESSION



HB?? CHAIR GAROFALO

Student Data Privacy, Longitudinal Analysis

HB?? CHAIR ZERINGUE & HB?? REP THOMPSON

Funds Asset Reallocation Bill Set

HB42 REP DAVIS

Truth in Borrowing/Fiscal Literacy

SB27 SEN FOIL

Military Friendly Campuses Updates

HB60 REP BRASS

Dual Enrollment Task Force Updates

HB119 REP HUGHES

HBCU Advisory Council Updates

SB?? CHAIR FIELDS

TOPS Exceptions Edits, Adjustments



Board of Regents

Additional Bills to Support

Foster Promise Scholars

Speaker Schexnayder & President Cortez to author

START Program Updates

SB5 authored by Senator Foil



Discussion/Questions?



STAFF RECOMMENDATION

Senior Staff recommends approval to grant the Commissioner and Board Chair authority to finalize the 2021 Legislative Agenda and act on legislation, as needed.





BOARD *of* REGENTS
STATE OF LOUISIANA

Academic & Student Affairs

March 24, 2021

Dr. Susannah Craig

AGENDA ITEM VIII.C.1.

CONSENT AGENDA

- a. Revision to AA Policy 2.18 – Addition of Directed Self Placement (DSP)
- b. Routine Staff Approvals



AGENDA ITEM VIII.C.1.

CONSENT AGENDA

STAFF RECOMMENDATION

Senior Staff recommends approval of the items on the Consent Agenda:

- a. Revision to AA Policy 2.18 – Addition of Directed Self Placement (DSP)**
- b. Routine Staff Approvals**



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81

Response to House Concurrent Resolution 81 of
the 2020 Regular Session



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81



Ali Bustamante, Ph.D., *Impact Econ Research*

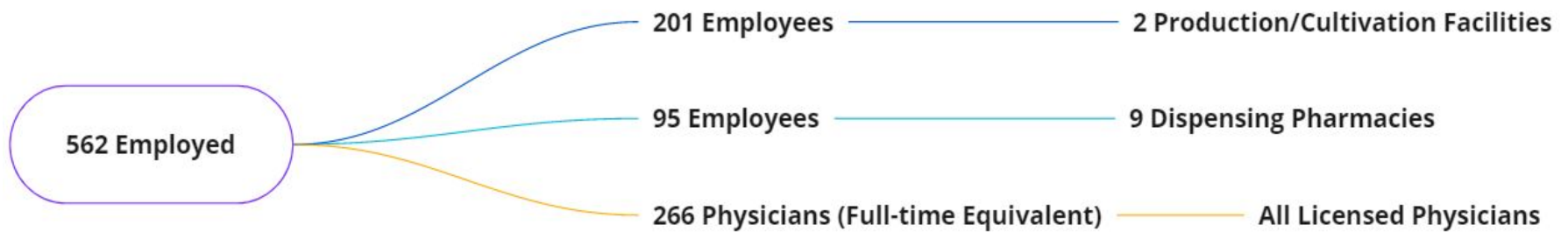
AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81

Characteristics of Occupations in the Cultivation and Production Stage as of 2020					
Occupation	Occupation Code	Total State Employment	Avg. Annual Salary	Education Required	Skills Required
Soil and Plant Scientist	19-1013	90	\$75,200	Bachelor's Degree	Science –Complex Problem Solving – Critical Thinking – Data Analysis
Agricultural and Food Science Technicians	19-4010	250	\$32,890	Vocational or Associate's Degree	Complex Problem Solving – Critical Thinking – Data Analysis
Chemical Technicians	19-4031	2,540	\$65,590	Vocational or Associate's Degree	Science –Critical Thinking – Data Analysis
Agricultural Equipment Operators	45-2091	210	\$29,130	High School Diploma	Operation and Control – Equipment Maintenance
Security Guards	33-9032	18,460	\$29,750	High School Diploma	Critical Thinking – Monitoring – Coordination
General and Operations Managers	11-1021	29,260	\$117,220	Bachelor's Degree	Social Perceptiveness – Monitoring – Coordination
Administrative Services and Facilities Managers	11-3010	2,650	\$86,480	Associate's Degree	Time Management –Coordination



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81

Characteristics of Occupations in the Distribution and Dispensary Stage as of 2020					
Occupation	Occupation Code	Total State Employment	Avg. Annual Salary	Education Required	Skills Required
Pharmacists	29-1051	5,060	\$123,140	Doctoral Degree	Critical Thinking – Monitoring – Instructing
Pharmacy Technicians	29-2052	6,150	\$34,070	Vocational or Associate's Degree	Critical Thinking – Monitoring
Pharmacy Aides	31-9095	1,160	\$24,640	Vocational or Associate's Degree	Social Perceptiveness – Service Orientation
Security Guards	33-9032	18,460	\$29,750	High School Diploma	Critical Thinking – Monitoring – Coordination



AGENDA ITEM VIII.C.2.

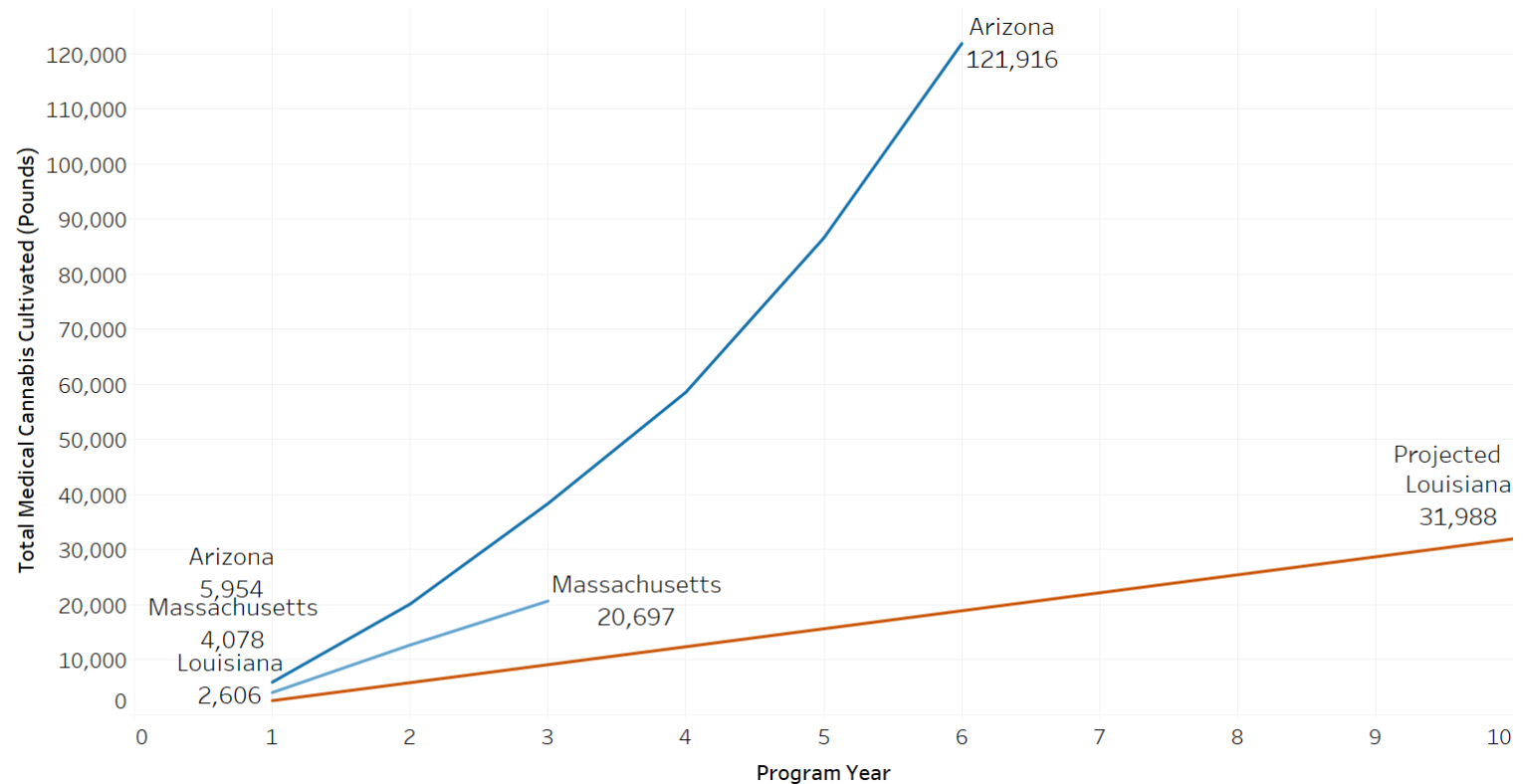
RESPONSE TO HOUSE CONCURRENT RESOLUTION 81

Characteristics of Occupations in the Distribution and Dispensary Stage as of 2020					
Occupation	Occupation Code	Total State Employment	Avg. Annual Salary	Education Required	Skills Required
Family Medicine Physicians	29-1215	590	\$207,000	Doctoral Degree	Medicine –Critical Thinking – Active Listening
General Internal Medicine Physicians	29-1216	140	\$188,650	Doctoral Degree	Medicine –Critical Thinking – Active Listening
Pediatricians, General	29-1221	230	\$146,300	Doctoral Degree	Medicine –Critical Thinking – Active Listening
Nurse Practitioners	29-1171	3,170	\$106,240	Doctoral Degree	Medicine –Critical Thinking – Active Listening



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81

Constraints:

- Lack of state employment law protections for patients
- High levels of regulation with gradual liberalization creates market uncertainty:
 - High operating cost and slow supply growth
 - High consumer costs and slow demand growth



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81

Opportunities:

- Sustainable market:
 - Employment law protection for patients
 - Price reduction and stabilization
 - Medical provider and patient education
 - Research and development support



AGENDA ITEM VIII.C.2.

RESPONSE TO HOUSE CONCURRENT RESOLUTION 81

STAFF RECOMMENDATION

Senior Staff recommends that the Board receive the response to House Concurrent Resolution 81 of the 2020 Regular Session.



AGENDA ITEM VIII.C.3.

ACADEMIC PROGRAMS

- a. Letter of Intent
 - i. BS Hospitality & Food Industry Leadership
- b. Program Proposals
 - i. AAS Technical Studies – LDCC
 - ii. UC Selling & Sales Management – UL Monroe
 - iii. BA African & African American Studies - LSU A&M
 - iv. PBC Advanced Supervision – Grambling
 - v. PBC Modern Topics in Petroleum Engineering – LSU A&M
- c. Reconfiguration of PhD Pharmacy – UL Monroe



AGENDA ITEM VIII.C.3.

ACADEMIC PROGRAMS

STAFF RECOMMENDATION

Senior Staff recommends approval of the items as presented:

- a. Letter of Intent
 - i. BS Hospitality & Food Industry Leadership
- b. Program Proposals
 - i. AAS Technical Studies – LDCC
 - ii. UC Selling & Sales Management – UL Monroe
 - iii. BA African & African American Studies - LSU A&M
 - iv. PBC Advanced Supervision – Grambling
 - v. PBC Modern Topics in Petroleum Engineering – LSU A&M
- c. Reconfiguration of PhD Pharmacy – UL Monroe





BOARD *of* REGENTS
STATE OF LOUISIANA

Research and Sponsored Initiatives

March 24, 2021

Carrie Robison

AGENDA ITEM VIII.D.1.

Changes to Research and Sponsored Initiatives Unit Policies



RECOMMENDED POLICY REVISIONS

- Changes to the unit name as approved by BoR
- Additions to codify longstanding practices related to payment processing and documentation for federal awards
- Removal of the LUMCON provisions, now superfluous
- Updates to the external research advisory committee to reflect a change in its name and its alignment with BoR Master Plan innovation priorities



AGENDA ITEM VIII.D.1.

STAFF RECOMMENDATION

Senior Staff recommends approval of the Research and Sponsored Initiatives unit policies as revised. Policy changes shall be effective immediately.





BOARD *of* REGENTS
STATE OF LOUISIANA

Planning, Research & Performance March 24, 2021

Dr. Susannah Craig
Dr. Randall Brumfield

AGENDA ITEM VIII.E.1.

CONSENT AGENDA

a. R.S. 17:1808 (Licensure)

i. Initial Applications

(a) World Quant University (WQU)

b. Proprietary Schools Advisory Commission

i. Renewal Applications

(a) Baton Rouge School of Court Reporting (1/26/06)

(b) Becker Professional Education Online (1/9/17)

(c) Beso Beauty, LLC (1/9/17)

(d) Blue Cliff College – Lafayette (1/27/00)



AGENDA ITEM VIII.E.1.

CONSENT AGENDA (CONTINUED)

- (e) Burks Medical Training, LLC (1/14/19)
- (f) Carter's Career Center, LLC (2/22/18)
- (g) Coastal College – Hammond (2/23/89)
- (h) Griffs Marine Training, Inc. (1/27/10)
- (i) Hospitality Opportunity & Service Training (HOST) Program (2/19/20)
- (j) ITI Technical College (1/27/00)
- (k) LifeShare Phlebotomy School (2/19/20)
- (l) Louisiana Dental Assistant School, LLC (1/27/05)
- (m) Louisiana Dental Institute, LLC (2/21/18)



AGENDA ITEM VIII.E.1.

CONSENT AGENDA (CONTINUED)

- (n) Moore Career College, Inc. (1/14/19)
- (o) Remington College – Knoxville (2/19/20)
- (p) SNAP Medical Assistant Academy (1/9/17)
- (q) Tulsa Welding School – Jacksonville Campus (1/27/10)



AGENDA ITEM VIII.E.1. CONSENT AGENDA (CONTINUED)

STAFF RECOMMENDATION

Senior Staff recommends approval of the items on the Consent Agenda.



AGENDA ITEM VIII.E.2.

Petition of Amendments to Louisiana
Administrative Code Title 28 Part III and
Title 28 Part IX



AGENDA ITEM VIII.E.2.

- The Master Plan identifies key strategies toward doubling the number of high value credentials awarded by the next decade.
- Included in this effort are public and private institutions, as well as proprietary schools and academic degree-granting institutions licensed by Regents (“Act 129” schools).
- The Board acknowledges the role of each in increasing educational attainment and helping Louisiana prosper.



AGENDA ITEM VIII.E.2.

Proprietary Schools Rulemaking

- New and existing proprietary schools are required to provide information to the Board of Regents and the Proprietary Schools Advisory Commission as part of licensure requirements.
- Changes are sought in rule to establish processes that will enable greater clarity and efficiency regarding reporting requirements.
- Proposed rules changes were shared with the Proprietary Schools Advisory Commission at its meeting on March 9, 2021 and were approved.



AGENDA ITEM VIII.E.2.

- Reporting processes will be updated to include items such as providing for the digital submission of materials, expediting student complaint resolutions, and clarifying the types of records to be submitted to the Board of Regents.
- Changes sought will also include transitioning to the collection of student-level reporting to allow for the verification of workforce outcomes.
- Licensure renewal processes will transition to one-time annual reporting of student-level data.



Petition of Amendments to Louisiana
Administrative Code Title 28 Part III
(Chapters 1-23)

Proprietary Schools

March 24, 2021 – PRP Item VIII.E.2



Title 28
EDUCATION

Part III. Proprietary Schools

Editor's Note: The Statutory Authority for the rules contained in this Part were recodified in 2019 and moved from R.S. 17:3141 et seq. to R.S. 17:3140.1 et seq.

Chapter 1. General Provisions

§101. Citation and Abbreviation

A. These rules and regulations of the Board of Regents ("Board") govern the licensing and monitoring of proprietary schools operating in Louisiana upon the recommendation and advice of the ~~Proprietary Schools Advisory Commission~~ Advisory Commission on Proprietary Schools ("Commission").

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2(F).

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1857 (September 2007).

§103. Definitions

Branch School—a separate facility established by a main school, under the main school's management, control and supervision. The branch may offer full student services and is under the supervision of a designated on-site employee responsible for the day-to-day operation of the branch. Each branch school shall be separately licensed and bonded.

Commission Staff—the staff of the board's Proprietary Schools Section, authorized to aid in the administration of the commission's functions.

Proprietary Schools—hereinafter referred to as "school", as defined in R.S. ~~17:3140.147-3141.2 and R.S. 17:3141.16(B)(4)~~.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2(F).

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1857 (September 2007), amended by the Board of Regents, Proprietary School Section, LR 44:1005 (June 2018).

§105. Proprietary Schools Law and the Administrative Procedure Act Incorporated

A. R.S. 17:3140.1 et seq., inclusive, known as the Proprietary Schools Law, and R.S. 49:951 et seq., known as the Administrative Procedure Act, in their currently existing form and as may be amended, are hereby incorporated herein. All remedies and procedures available to the public under these laws, as they pertain to this commission, are hereby made available herein as rules.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.1, R.S. 49:954.1(A), R.S. 17:3140.2(F).

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1857 (September 2007).

§107. Computation of Time

A. In computing a period of time allowed or prescribed by these rules, by law or by order of the commission or of court, the date of the act, event, or default after which the period begins to run is not to be included. The last day of the period is to be included, unless it is a legal holiday or a day of the weekend, in which event the period runs until the end of the next day, which is not a legal holiday or a day of the weekend.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2(F), La. C.C.P. art. 5059.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1858 (September 2007).

Chapter 3. Procedures

Subchapter A. General
Procedural Rules

§301. Initiation of Proceedings

A. Proceedings. Proceedings for the adoption, amendment, or repeal of a rule may be commenced



C. Admission of Depositions. The presiding officer or any person interested in a proceeding before the commission may take the depositions of witnesses, within or without the state, in the same manner clothed with all the formalities as provided by law for the taking of depositions. Depositions so taken shall be admissible in any proceeding affected by this Chapter. The admission of such depositions may be objected to at the time of hearing and may be received in evidence or excluded from the evidence by the presiding officer in accordance with the rules of evidence provided in this Chapter above.

D. Reopening Hearing and Rehearings. The commission may reopen any hearing for good cause shown, and may grant a rehearing in accordance with R.S. 49:959.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:955, R.S. 49:956, R.S. 49:959.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1859 (September 2007).

Subchapter E. Declaratory Orders and Rulings

§309. Declaratory Orders and Rulings

A. The commission shall consider petitions for a declaratory order or ruling as to the applicability of any statutory provision or of any rule or order of the board, submitted pursuant to R.S. 49:962, hold hearings if necessary, and submit a recommended declaratory order or ruling. A petition for a declaratory order or ruling shall contain:

1. the title of the pleading (e.g., "Petition for Declaratory Order");
2. the names of the petitioners;
3. the names of representatives and legal counselors of such petitioners (if applicable);
4. a concise statement of the issue posed, along with citations to the statute, rule or order at issue;
5. a clearly organized statement of all pertinent allegations of fact and data, and if the petitioner takes a specific position on the issue, the arguments and reasons supporting such position;
6. a statement or prayer expressing the exact action sought by the petition;

7. the signatures of all petitioners, if individual, natural persons, or the signatures of duly qualified representatives of petitioner; if a governmental agency or subdivision or an association of persons; and

8. only substantial compliance is necessary to meet the requirements of form, and to that end, the provisions of this section shall be liberally construed in favor of accepting the petition.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:962.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1859 (September 2007).

Chapter 5. License Requirements

§501. Applications

A. General

1. All applications must comply with the provisions of R.S. 17:3141.4, as well as any applicable provisions of these regulations. All applications concerning licenses are to be submitted to the commission in the manner as directed by commission staff, at the following address or such other address in the event the commission relocates:

Louisiana Board of Regents

Proprietary Schools Section

Post Office Box 3677

Baton Rouge, LA 70821-3677

2. All applicable fees, as provided below, must be by company, institutional, certified check, or by money order and must be made payable to the "Louisiana Board of Regents", with the exception of the Student Protection Fund which is to be made payable to the "Student Protection Fund." Except for overpayments toward the Student Protection Fund, no portion of any license fee shall be subject to refund.

B. Initial Application and License Fee. The initial license application fee shall be \$2,000. A payment of \$1,000 toward the student protection fund must be paid along with the license fee.

C. Renewal Application and Fee

1. The annual renewal application fee is based on the school's gross tuition revenues for the previous year as follows:



a. under \$50,000—\$500;

b. \$50,000 and up—greater of \$1,000 or 0.25 percent of gross tuition income.

2. If a complete license renewal application is not received at least 30 days prior to its expiration date, in addition to the renewal fee, there shall be a delinquent fee of \$500. In addition to the renewal application fee and any delinquent fee, a payment to the Student Protection Fund, if applicable, must be made in accordance with R.S. ~~17:3141-16~~ 17:3140.11.

D. License Fee for Solicitors. The annual license fee for each solicitor/sales representative of a school shall be \$100.

E. Reinstatement Licensure Fee. The reinstatement licensure fee for a suspended school shall be \$500.

F. Change of Ownership Application and License Fee. All changes of ownership are contingent upon approval from the board. Applications for a new license must be requested within 10 days of the change of ownership. No license shall be transferable. The application fee is \$2,000. A payment of \$1,000 toward the student protection fund must be made along with the application fee.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.1, R.S. 17:3140.3.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1859 (September 2007).

§503. Student Protection Fund

A. First Payment. Initial (new) schools and change-of-ownership schools shall be required to submit their first payment of \$1,000 made payable to the "Student Protection Fund" with their application.

B. Annual Payment. The required annual payments, if applicable, to the Student Protection Fund shall be collected based on the schedule provided in R.S. ~~17:3141-16~~ 17:3140.11.

C. Collection Schedule. Annual payments shall cease when the fund accumulates to \$800,000 but shall resume when the fund drops below \$750,000.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.11.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1860 (September 2007).

§505. Affidavits

A. Applications and renewal applications must be accompanied by affidavits (~~PSC-9 Form~~) by each owner, ~~and director, instructor, and all office and clerical personnel~~, unless previously approved, and Solicitor Permit Applications (PSC-4 Form) by each solicitor containing the information prescribed by ~~Subsection C(11) of R.S. 17:3141-1~~ 17:3140.13 (for solicitor renewal, see §703). In the case of office and clerical personnel, in lieu of the affidavits of such personnel, the owner may submit an affidavit setting forth the information prescribed by ~~Subsection C(11) of R.S. 17:3141-1~~ 17:3140.13 concerning such personnel. Such information shall be based on the owner's investigation and knowledge. For solicitor renewal, see §703.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2(F).

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1860 (September 2007).

§507. Surety Bond

A. Each license application must be accompanied by a surety bond in the amount of \$10,000 issued by a surety authorized to do business in Louisiana. The bond must meet the requirements set forth in R.S. ~~17:3141-5~~ 17:3140.5 and the PSC-3 Form. Bond releases and terminations shall be as provided in R.S. 17:3140.5(D) and (E), and suspension of operating license for lack of surety bond coverage is governed by R.S. ~~17:3140.5(F)~~ 17:3140.5(F). A school may be exempted from filing a surety bond if it meets all of the following requirements:

1. does not require students to pay tuition for course of study more than one month in advance;
2. has been in continuous operation for at least five years; and
3. has met all the requirements of the commission.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2(F).

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1860 (September 2007).



§509. Other Provisions Concerning License

A. A license shall be valid only for the school and shall not include other schools or branches operated by the owner. Each separate location or branch school shall be licensed and bonded. No new courses shall be offered by any school holding a license until it is approved by the commission staff in accordance with procedures to be established by the commission.

B. Each license must be displayed on the premises. No license shall be transferable. In the event of a change of ownership of the school, the license shall be revoked unless the new owner, within 10 days after the change of ownership, the new owner shall submit a copy of the bill of sale to the commission staff, and is required to submit a new application two months prior to the date of the expiration of the license, requests an application for a license to operate the school.

C. Any person who contemplates the purchase of a school may apply for a license. If the board grants such a license, it shall become a valid license only upon completion of the proposed sale.

D. All licenses shall be renewed annually, not less than 30 days prior to expiration date thereof. Updated information must contain all changes in staff, school programs, etc., including all additions and deletions.

AUTHORITY NOTE: Promulgated in accordance with R.S. R.S. 17:3140.2(F).

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1860 (September 2007).

§511. Denial of Recommendation of License and Commission Hearing

A. If the commission or commissioner recommends the denial of a license, the commission shall hold a hearing upon the applicant's request, as provided in R.S. 17:3140.4.6. The applicant may appear in person or by counsel and may present evidence in support of granting the license. The decision or order resulting from a hearing before the commission is subject to rehearing, reopening, or reconsideration by the commission within 10 days from the date of its entry on the grounds set forth in R.S.49:959 and in accordance with the procedures therein.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.6.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1860 (September 2007).

§513. Revocation of License

A. Licenses may be revoked by the board in accordance with the standards and procedures set forth in R.S.17:3140.4.7 and statutory and regulatory provisions applicable thereto.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.7.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1861 (September 2007).

Chapter 7. Personnel Affidavits/Permits**§701. Completion of Affidavits by Non-Instructional Personnel/Instructional Personnel**

A. Completion of Affidavit by Non-Instructional Personnel

1. An affidavit (PSC-9 Form) containing the following information must be submitted by the owner of each school (if a corporation, by each officer and by each director) and by each staff person, except solicitors, instructors, and office and clerical personnel:

- a. full name and address of said person and the capacity in which he/she serves the school;
- b. the city, parish/county, and state of said person's permanent residence and places of residence for the past five years;
- c. the names and addresses of said person's employer or employers for the past five years;
- d. whether or not said person has ever been convicted of a felony for a crime involving fraud or any misdemeanor other than a traffic violation; and
- e. three persons who may be contacted concerning such person's good moral character.

2. In the case of office and clerical personnel, in lieu of affidavits by the office and clerical personnel, the owner may submit the information in the form of an affidavit by the owner, based on the owner's investigation and knowledge. (Refer to §505.)

B. Completion of Affidavit by Instructional Personnel



~~1. An affidavit (PSC-9 Form) containing the following information must be submitted by each person who will be serving as an instructor at the school:~~

~~a. full name and address of said person and the capacity in which he/she serves the school;~~

~~b. the names and addresses of said person's employer or employers for the past five years; and~~

~~c. three persons who may be contacted concerning such person's good moral character.~~

2. Minimum qualifications of an instructor include the following:

a. an instructor in an academically-credentialed area shall have a baccalaureate degree from a bonafide, accredited college or university, and demonstrate appropriate familiarity with the subject matter taught as evidenced by an academic transcript and/or occupational experience;

b. an instructor, in other than an academically-credentialed area, shall have a high school diploma or its equivalent; a license, diploma, certificate, ~~or~~ other degree from a recognized institution or organization in the area taught, or documented evidence of on-the-job training in the area taught; and four years of documented occupational experience in the area taught;

c. as used in this Subsection, a "recognized institution or organization" shall mean any bonafide, licensed, chartered or traditionally accredited business or association legally engaged in commerce, education, training, or advocacy. Recognized institutions or organizations shall include, but not be limited to, governmental agencies, labor unions, trade and professional corporations, and retail, financial, and commercial entities. The commission shall reserve the right to use all reasonable means in verifying the validity of credentials;

d. at the board's discretion, the minimum four years experience required for instructors may be waived for those disciplines where teaching credentials are officially certified, licensed, or otherwise approved or granted by a federal agency; and

e. employees employed prior to May 30, 1989 will be exempted from occupational experience.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.7.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1861 (September 2007).

§703. Solicitor Application, Bonds, Renewal, Denial, and Revocation

All forms are prepared and provided by the Commission Staff.

A. Permits and Applications. No person shall sell any course of instruction or solicit students therefore in Louisiana for any school unless he has obtained a solicitor's permit from the commission. A separate permit is required for each school the solicitor represents. A separate application (PSC-4 Form) with required fee and bond must be submitted for each permit sought (i.e., for each school to be represented).

**Louisiana Board of Regents
Proprietary Schools Section
Post Office Box 3677
Baton Rouge, LA 70821-3677**

B. Bonds. Surety bonds for permits must be in the amount of \$1,000 for each permit issued. The bond must be continuous and must be issued by a solvent surety authorized to do business in Louisiana (see PSC-5 Form). The bond may be supplied as a blanket bond by a school covering each agent, \$1,000 in amount for each agent. This bond is set forth in PSC-6 Form. If a surety cancels a bond (as provided in R.S. ~~47:3141.9B~~ 17:3140.13C(3)) then a substitute bond (meeting all conditions for the original) must be furnished and the solicitor's permit shall be in a state of suspension for any period of time not covered by a proper bond.

C. Renewals. Each permit is valid for one year from date of issuance unless revoked and must be renewed not less than 30 days prior to expiration date. At the time of renewal, the owner/director must submit a PSC-4 Form, (unless the owner/director submits written notification of continued employment of solicitor); a \$100 renewal fee (made payable to the "Louisiana Board of Regents"); and proof of continuous bond coverage.

D. Denial of Permits. The commission may deny recommendations of issuance of a permit when proper grounds exist therefore. The procedures in such cases shall be in accordance with the



6. Any unused portion of the book fee will be refunded.

C. Items to be Included in School Catalog

1. A prospective student is entitled to sufficient data to make an informed decision on training opportunities and institutions. A school is therefore obligated to provide sufficiently detailed information in advance of enrollment to enable prospective students to clearly understand their opportunities, limitations, and obligations.

2. Each school shall prepare and make available a typed and bound publication which is readily identifiable as a catalog and each student shall receive a copy. This catalog shall be designed and written to convey accurate information on the school. It shall avoid false, misleading, or exaggerated statements.

3. The following items shall be listed in the catalog:

- a. the name, address, phone number, email, and fax of school;
- b. the date of publication;
- c. a statement of institutional philosophy;
- d. licensure statement;
- e. the admission requirements and procedures;
- f. the educational objectives of each program offering, including the name, nature, and level of occupations for which training is provided;
- g. a detailed program outline for each program of study that includes subject abbreviations and numbers, subject titles, the number of clock and/or credit hours of instruction in lecture, lab, and/or clinical/externship, and the length of time in weeks or months normally required for completion;
- h. the subject descriptions for each program of study;
- i. a brief description of the school's physical facilities, equipment to be used in class, and the maximum class size;
- j. the school policies relative to tardiness, absences, make-up work, conduct, termination, re-entry, and other rules and regulations of the school;
- k. the grading system, including a definition of ratings;

l. the required levels of performance for graduation;

m. a statement of certificates, diplomas, or degrees awarded upon graduation;

n. a statement of student charges related to enrollment: registration fee, tuition, book fee, lab fee, and any other charges for which a student will be responsible;

o. a statement of the cancellation and refund policy of the school;

p. a detailed and explicit description of the extent and nature of job placement assistance that is available to graduates, if any;

q. specifics describing the availability of residential housing, vocational counseling services, scholarships, and the extent of other services available to students, if any;

r. a school calendar including holidays and other dates of importance;

s. the school's student complaint procedure;

t. any other facts concerning the school and its programs of instruction.

D. Institutions seeking initial licensure shall certify in writing that they have the capabilities to annually submit to the Board of Regents student-level data for each student, in a format prescribed by the Board of Regents and the capabilities to electronically store student transcript data.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.3.

HISTORICAL NOTE: Promulgated by the Board of Regents, LR 33:1862 (September 2007), amended by the Board of Regents, Proprietary School Section, LR 40:1687 (September 2014).

§903. License Renewal

A. Renewal letters are **mailed sent** to the school owners annually. A license renewal application must be received in this office 30 days prior to the license expiration. If it is not, there shall be a \$500 delinquent fee. Failure to furnish all the renewal information prior to the license expiration date will cause the license to expire. There can be no exceptions or any other extension. The following paperwork must be submitted:

1. a completed PSC-1 Form;



2. ~~the original~~ verification from the bonding company that the surety bonds (\$10,000 for school and \$1,000 per solicitor) are still in effect must accompany the renewal application. The premium period must coincide with the school's licensure period. ~~For example, August 26, 2006-August 26, 2007;~~

3. a completed PSC-12 form;

4. the renewal fee based upon the school's previous year's gross tuition revenues. The check is to be made payable to the "Louisiana Board of Regents." Refer to the PSC-12 form;

5. financial statements:

a. for those schools which participate in Title IV funding, an original set of financial statements that have been audited by an independent certified public accountant licensed in the state of Louisiana, including a current balance sheet and an income statement showing gross tuition receipts for the school's last fiscal year, and in the case of a corporation, signed by an officer of the corporation, sole proprietorship or partnership, signed by the owner(s) or a duly authorized agent acting on behalf of the owner(s), stating that it is true and correct; and

b. for those schools which do not participate in Title IV funding, an original set of financial statements that have been reviewed by an independent public accountant licensed in the state of Louisiana, including a current balance sheet and an income statement showing gross tuition receipts for the school's last fiscal year, and in the case of a corporation or sole proprietorship or partnership, signed by the owner(s) or a duly authorized agent acting on behalf of the owner(s) stating that it is true and correct;

6. an internal compilation reflecting the school's most recent quarter, if the audit/review submitted with the renewal materials, reflects a business year that ended more than 120 days prior to the submission of the renewal materials;

7. a completed PSC-18 Form reflecting the application date listed on the PSC-1 Form;

8. a completed PSC-4 Form for any new solicitor employed with the school. The initial and/or renewal fee is \$100 per solicitor is to be made payable to the "Louisiana Board of Regents";

9. a completed PSC-9 Form on all instructors and staff employed since the last school renewal, unless previously approved during the year;

10. a current school catalog;

11. a current copy of the enrollment agreement/enrollment contract;

12. proof of the ability to electronically store student transcript data;

13. Institutions seeking renewal licensure shall annually collect, and all institutions licensed by the Board of Regents shall annually report, student-level data from the prior year for each student, in a format prescribed by the Board of Regents. At minimum, data from the prior year must include

Withdrawal data,

program completion/ graduation data,

student demographic information (including full name, date of birth, social security number, sex, race/ethnicity),

type of credential earned.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.3 and R.S. 17:3140.4.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1862 (September 2007).

§905. Associate in Occupational Studies (AOS) Degree Application

A. Requirements. An eligible post-secondary school may award a non-academic degree entitled "The Associate in Occupational Studies."

1. The school must be licensed by the board, domiciled in the state of Louisiana, and accredited by a regional or national accrediting agency recognized by the United States Department of Education.

B. The board shall revoke the degree-granting status of any post-secondary school that loses or withdraws its accreditation.

C. No school shall be licensed to award the Associate of Arts or Associate of Science. All advertising, recruiting, and publications shall state clearly that such occupational degree awarded by a post-secondary school is non-academic and does not imply, promise, or guarantee transferability.



f. the inclusion or exclusion of information from the student catalog to correct a misrepresentation;

g. repairs or modification to a physical facility when health or safety is jeopardized;

h. repairs or modification to equipment when health or safety or delivery of quality instruction is jeopardized;

i. an order to terminate a gross violation of the statutes or regulations;

j. an order to cease the enrollment of new students or to limit enrollment to those students who meet more restrictive admission standards; and

k. modification of the curricula or methods of instruction.

2. Civil Money Penalties (Fines). The commission has the authority to impose a fine up to \$500 for each violation. Repeat or continuing violations may be assessed separate fines up to \$500 for each day of violation. After a fine is imposed, the commission may allow a specified period of time for the correction of the violation. If the violation is corrected, the commission may waive the payment of the fine. The school may be given the opportunity to demonstrate compliance before the fine becomes final. A violation for which a fine is waived shall still be counted for repeat and continued violations. The right to assess civil fines is not merged in other remedies, and the commission may impose other sanctions in addition to the fines.

3. Revocation of License. The commission may recommend the revocation of a school's license to the board.

F. Appeal Procedure. Any sanction may be administratively appealed as long as the appeal is timely filed in accordance with R.S. 17:3140.6-3141.8(~~F~~).

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2, R.S. 17:3140.7, R.S. 3140.8, and R.S. 17:3140.9.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1863 (September 2007).

Chapter 17. Student Complaint Procedure

§1701. Policies, Conciliation, Conference, Hearing, and Review

A. General Policies

1. The purpose of this complaint procedure is to provide an effective and efficient method by which students may resolve their complaints with the commission staff under the jurisdiction of the board;

2. the commission staff shall prepare and provide a copy of the complaint procedure to each licensed school; and

3. each school shall include in either their catalog or enrollment agreement the following:

a. complaints relative to actions of school officials may be made and must be in writing, addressed to the Louisiana Board of Regents, Proprietary Schools Section, Program Administrator, P.O. Box 3677, Baton Rouge, LA 70821-3677, 225/342-4253. Such complaints may be made only after the student has unsuccessfully attempted to resolve the matter with the school by having first filed a written and signed complaint with that school's officials. Any student who wishes to review the student complaint procedure may make a request for a copy of the procedure, in writing, ~~addressed to the Louisiana Board of Regents, Proprietary Schools Section, P.O. Box 3677, Baton Rouge, LA 70821-3677, (225)342-4253.~~

B. Conciliation

1. Any student who believes he/she has been aggrieved by actions of school officials shall first file a written and signed complaint with school officials. School officials must respond with a decision within 10 calendar days of the date of the complaint.

2. No later than one year from date of the last alleged grievance, the student may appeal the decision of the school officials in writing to the Any student who believes he/she has been aggrieved by actions of school officials shall complain in writing to the commission staff at Louisiana Board of Regents, Program Administrator, Proprietary Schools Section. The student shall submit a copy of the original grievance with their appeal; - Post Office Box 3677, Baton Rouge, LA 70821-3677,



~~225:342-4252, only after having first filed a written and signed complaint with the school officials;~~

~~2. if the complaint is not resolved, the student may submit a written request for assistance to resolve the matter with the school after having first filed a written and signed complaint with that school's officials;~~

3. copies of this appeal and initial notice of the complaint will be sent to the school and to the complainant. A copy must also be retained by the Board of Regents in the commission staff files;

4. Upon receipt of the notice of appeal, commission staff the notice of complaint appeal will request that the student and the school meet and discuss the complaint in a conciliation effort or and/or communicate in writing commission staff will independently evaluate the appeal within 10 days after receipt of the notice;

~~5. if after 10 days, the complaint has not been satisfactorily resolved, the student may request further assistance from the commission staff; and~~

~~6. the commission staff may, at its discretion, eliminate the conciliation procedure where a student has already contacted the school regarding the problem and may proceed directly to the mediation conference.~~

C. Mediation Conferences

~~1. If the student advises the Section that no satisfactory resolution has been achieved with the school through the conciliation procedure, at that point the commission staff may forward the complaint and all associated materials to a qualified neutral third party.~~

~~2.5.~~ If no amicable resolution is achieved in the mediation process, either party may request, within seven days, a hearing before the commission Advisory Commission on Proprietary Schools. Within five working days following a request for a hearing, the commission staff shall send written notice to the parties containing the following:

- a. an explanation of the hearing procedures; and
 - b. the date, time and place for the hearing.
- D. Hearing:

1. a public hearing shall be held before the commission. The parties shall be given 15 days notice in advance of the hearing, including the time, place and nature of the hearing and a statement of the alleged complaints to be the subject of the hearing;

2. the hearing shall be conducted in accordance with the provisions of the Administrative Procedure Act; and

~~3. the commission shall prepare a report of its findings and recommendations and submit it to the board. The board shall render a decision accompanied by written reasons within 30 days following the conclusion of the hearing. This decision will be transmitted to all parties with a notice of the right to judicial review.~~

E. Judicial Review. Either party may appeal to the Nineteenth Judicial District in accordance with the Administrative Procedure Act.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.9.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1865 (September 2007), amended by the Board of Regents, Proprietary School Section, LR 44:1005 (June 2018).

Chapter 19. Student Records

§1901. General Policies

A. All schools shall maintain all student records as required under R.S. 17:31~~40,1541-16(D)(3)~~. All student records shall include, but are not limited to student enrollment information, student enrollment agreements, attendance records, financial and academic transcripts, and exit interview.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2 and R.S. 17:3140.15.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1866 (September 2007).

§1903. Transfer of Student Records

A. A school must make arrangements to transfer all ~~student records to~~ student academic transcripts to the Commissioner of Higher Education at the commission's address within 10 days of closing. If any of the records have been seized or confiscated by legal authorities, the board shall request the authorities for documentation regarding seizure of



the records. However, the school remains responsible for turning over unseized ~~student academic transcripts~~ records. Any closed school, that maintains student files and electronic files shall make arrangements to electronically transfer such records to the board. The records shall be prepared in the following manner:

1. they shall be filed in alphabetical order;
2. each container will be clearly marked "official records" and will show the alphabetical order within the container (e.g., aa to bc); and
3. the containers shall be sealed to prevent loss or damage and marked in succession.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2 and R.S. 17:3140.15.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1866 (September 2007).

§1905. Penalties

A. Failure to maintain and/or turn over student records as provided above will result in the assessment of penalties.

B. If necessary, a claim shall be made against the surety bond posted at the time of submission of the license application to satisfy any penalties for failure to maintain and/or turn over student records pursuant to R.S. 17:3141.5 (D)(1)(b)(iv).

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2 and R.S. 17:3140.5.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1866 (September 2007).

Chapter 21. Exceptions

§2101. Board Authority

A. The board retains the authority to waive or make exceptions to any provision of these regulations if it deems such waiver or exception to be in the public interest. This authority shall be exercised by majority vote of the Louisiana Board of Regents pursuant to request by a school, any interested party, recommendation of the commission, or upon its own motion.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 33:1866 (September 2007).

Chapter 23. Forms

§2301. Proprietary Schools Licensure Forms

A. The following forms have been adopted by the commission.

1. PSC-1 Proprietary School Application. ~~The applicant shall complete the following items of the PSC-1 form:~~

- ~~a. name and contact information of institution;~~
- ~~b. method of instruction;~~
- ~~c. accreditation;~~
- ~~d. classification of school;~~
- ~~e. owner name and contact information;~~
- ~~f. programmatic information; and~~
- ~~g. instructional staff.~~

2. PSC-2 Notarized Commitment Statement. ~~The applicant shall complete the following items of the PSC-2 form:~~

- ~~a. name of institution;~~
- ~~b. name of owner(s);~~
- ~~c. name and contact information of statutory agent;~~
- ~~d. signature and title of school official; and~~
- ~~e. name, signature, and seal of notary.~~

3. PSC-3 Surety Bond for Certificate of Registration. ~~The applicant shall complete the following items of the PSC-3 form:~~

- ~~a. bond number;~~
- ~~b. name and location of principal;~~
- ~~c. name of surety and state of organization;~~
- ~~d. name of principal;~~
- ~~e. signature and title of school official;~~
- ~~f. attorney in fact; and~~
- ~~g. name, address, and phone number of insurance or bonding agency.~~



4. PSC-4 Application for Solicitor Permit. ~~The applicant shall complete the following items of the PSC-4 form:~~

- ~~a. name and contact information of applicant;~~
- ~~b. employment history;~~
- ~~c. education;~~
- ~~d. required references;~~
- ~~e. attestation of applicant's criminal history;~~
- ~~f. signature of applicant;~~
- ~~g. signature and seal of notary; and~~
- ~~h. employer's certificate.~~

5. PSC-5 Surety Bond for Solicitor's Permit. ~~The applicant shall complete the following items of the PSC-5 form:~~

- ~~a. bond number;~~
- ~~b. name and location of principal;~~
- ~~c. name of surety and state of organization;~~
- ~~d. name, signature, and title of principal;~~
- ~~e. attorney-in-fact; and~~
- ~~f. name, address, and phone number of insurance or bonding agency.~~

6. PSC-6 Blanket Bond for Solicitor(s) Permit. ~~The applicant shall complete the following items of the PSC-6 form:~~

- ~~a. bond number;~~
- ~~b. name and location of proprietary school;~~
- ~~c. name of surety and state of organization;~~
- ~~d. bond coverage amount;~~
- ~~e. name of principal;~~
- ~~f. signature and title of school official;~~
- ~~g. attorney-in-fact; and~~
- ~~h. name, address, and phone number of insurance or bonding agency.~~

7. PSC-9 Personnel Affidavit. ~~The applicant shall complete the following items of the PSC-9 form:~~

- ~~a. name and contact information of applicant;~~

~~b. proposed date of employment;~~

~~c. name and address of proprietary school;~~

~~d. position;~~

~~e. subjects to be taught;~~

~~f. employment history;~~

~~g. education;~~

~~h. required references;~~

~~i. signature of applicant;~~

~~j. places of residence for the past five years;~~

~~k. attestation of applicant's criminal history;~~

and

~~l. signature and seal of notary.~~

~~m. signature, title and approval date of Board of Regents official.~~

8. PSC-10 Exemption from Surety Bond. ~~The applicant shall complete the following items of the PSC-10 form:~~

~~a. name and address of proprietary school;~~

~~b. attestation of that the school does not require students to pay tuition for a course of study more than one month in advance; the school has been in continuous operation for at least five years; and the school has met all the requirements of the Board of Regents;~~

~~c. signature and title of school official;~~

~~d. signature and seal of notary; and~~

~~e. signature and approval date of Board of Regents official.~~

9. PSC-11 Application for Associate in Occupational Studies Degree. ~~The applicant shall complete the following items of the PSC-11 form:~~

~~a. title of associate in occupational studies degree proposal;~~

~~b. name and location of proprietary school;~~

~~c. name and address of institution;~~

~~d. signature and title of school official; and~~

~~e. name, signature, and seal of notary.~~

10. PSC-12 Annual Renewal Fee Affidavit. ~~The applicant shall complete the following items of the PSC-12 form:~~



- a. ~~name and location of proprietary school;~~
- b. ~~attestation of the dates of the previous business year and the gross tuition collected;~~
- c. ~~number of students enrolled in the previous business year;~~
- d. ~~number of students graduated in the previous business year;~~
- e. ~~signature and title of school official;~~
- f. ~~name, signature, and seal of notary; and~~
- g. ~~enrollment data;~~

11. PSC-13 Annual Student Protection Fee. ~~The applicant shall complete the following items of the PSC-13 form:~~

- a. ~~name and location of proprietary school;~~
- b. ~~attestation of the dates of the previous business year and the gross tuition collected;~~
- c. ~~signature and title of school official; and~~
- d. ~~name, signature, and seal of notary.~~

12. PSC-14 Proprietary School License Requirements Checklist. ~~The applicant shall complete the following items of the PSC-14 form:~~

- a. ~~PSC-1 form;~~
- b. ~~PSC-2 form;~~
- c. ~~copy of documents from the Office of the Secretary of State validating legal structure and any other documentation as required;~~
- d. ~~current audited balance sheet of the school prepared by an independent CPA licensed in the state of Louisiana;~~
- e. ~~inventory list of equipment available for each course of study;~~
- f. ~~copies of all enrollment contracts or agreements with a minimum cancellation and refund policy that has been approved by the commission;~~
- g. ~~copies of all circulars, brochures, bulletins, certificates, diplomas, and advertising copy for all media;~~
- h. ~~copy of school catalog;~~
- i. ~~PSC-3 form;~~
- j. ~~copy of bill of sale (for change of ownership applications only);~~

- k. ~~PSC-6 or PSC-5 form;~~
- l. ~~license fee;~~
- m. ~~student protection fund fee;~~
- n. ~~solicitor fee;~~
- o. ~~PSC-4;~~
- p. ~~PSC-9;~~
- q. ~~copy of detailed program outline and subject descriptions for each program of study;~~
- r. ~~copy of fee schedule for each program of study;~~
- s. ~~narrative geographic description of school location;~~
- t. ~~copy of certificate of occupancy;~~
- u. ~~PSC-17 form; and~~
- v. ~~business plan.~~

13. PSC-15 Student Claim Form. ~~The applicant shall complete the following items of the PSC-15 form:~~

- a. ~~name and contact information of claimant;~~
- b. ~~name and contact information of next of kin;~~
- c. ~~name and address of school claim filed against;~~
- d. ~~course of instruction;~~
- e. ~~student's enrollment status at time of closure;~~
- f. ~~dates of attendance;~~
- g. ~~graduation status;~~
- h. ~~claimant's attendance status within 90 days of school closure;~~
- i. ~~reason for leaving/withdrawing;~~
- j. ~~method of payment to school;~~
- k. ~~name and address lender if applicable;~~
- l. ~~claimant's signature and Social Security number; and~~
- m. ~~date of claim.~~

14. PSC-17 Initial License Tuition Refund Affidavit. ~~The applicant shall complete the following items of the PSC-17 form:~~



- ~~a. legal structure of school;~~
- ~~b. name of proprietary school and/or name of corporation and state of incorporation;~~
- ~~c. signature of owner(s) and/or name and signature of corporate secretary; and~~
- ~~d. name, signature, and seal of notary.~~

15. PSC-18 License Renewal Tuition Refund Affidavit. ~~The applicant shall complete the following items of the PSC-18 form:~~

- ~~a. legal structure of school;~~
- ~~b. name of proprietary school and/or name of corporation and state of incorporation;~~

- ~~e. attestation of payable tuition refunds;~~
- ~~d. signature of owner(s) and/or name and signature of corporate secretary; and~~
- ~~e. name, signature, and seal of notary.~~

~~16. Any additional forms or information as identified by the Board of Regents.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:3140.2.

HISTORICAL NOTE: Promulgated by the Board of Regents, Proprietary School Section, LR 40:1688 (September 2014), amended LR 44:1005 (June 2018).



AGENDA ITEM VIII.E.2.

Licensed Degree-Granting (“Act 129”) Schools Rulemaking

- New and existing degree-granting schools licensed by the Board are required to provide information as part of licensure requirements.
- The proposed change for Act 129 institutions seeks to include the requirement of student-level data as a component to licensure processes.
- The language proposed for this item is consistent with the requirement proposed for proprietary schools.



Petition of Amendments to Louisiana
Administrative Code Title 28 Part IX
(Chapter 3)

Academic Degree Granting Institutions Licensed
by the Board of Regents (Act 129)



Chapter 3. Criteria and Requirements for Licensure

§305. Academic Program Standards

~~D. Institutions must indicate the means for determining satisfactory academic progress and provide data on student retention, graduation rates, job placement, and passing rates on licensure or certification exams, where appropriate.~~

E.D.

Currently licensed institutions seeking to implement new academic degree programs must first advise the Board of Regents of the proposed change. New programs will be reviewed as part of the regular license renewal process.

§307. Student Level Data Collection and Reporting

A. —Institutions seeking initial licensure shall certify in writing that they have the capabilities to annually submit to the Board of Regents student-level data for each student, in a format prescribed by the Board of Regents.

B. Institutions seeking renewal licensure shall annually collect, and all institutions licensed by the Board of Regents shall annually report, student-level data from the prior year for each student, in a format prescribed by the Board of Regents. At minimum, data from the prior year must include

Withdrawal data.

Program completion/ graduation data.

Student demographic information (including full name, date of birth, social security number, sex, race/ethnicity).

Type of credential earned.

§309. Physical Plant Standards

A. Library

1. Depending on the delivery method of instruction, (online, hybrid, brick and mortar), the institution shall maintain and/or provide student access to an appropriate library collection with adequate support staff, services, and equipment. Any contractual agreements with libraries not directly affiliated with the institution shall be available in writing to the Board of Regents.

B. Facilities and Equipment

1. The institution shall maintain or provide access to appropriate administrative, classroom, and laboratory space, and appropriate equipment and instructional materials to support quality education based on the type, level, and delivery method of program being offered. Facilities must comply with all health and safety laws and ordinances.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:1808.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 19:1552 (December 1993), amended LR 21:169 (February 1995), LR 38:1228 (May 2012), LR 45:529 (April 2019).

§309.311. Financial Operations

A. The business and financial management of the institution shall be directed by a qualified and bonded business officer responsible to the institution's chief executive officer.

B. Institutions are required to maintain adequate insurance to protect the operation of the institution and to guard against any personal or public liability.

C. All institutions shall provide the Board of Regents with a financial review prepared in accordance with standards established by the American Institute of Certified Public Accountants. However, an institution accredited by an agency recognized by the United States Department of Education may, at its discretion, submit financial statements prepared in accordance with rules and guidelines established by the accrediting agency.

D. Institutions shall maintain and update a long-range financial development plan for the institution.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:1808.

HISTORICAL NOTE: Promulgated by the Department of Education, Board of Regents, LR 19:1553 (December 1993), amended LR 45:529 (April 2019).

§311.313. Maintenance of Records

A. Institutions are required to keep records for a minimum of three years which detail:

1. the composition and background of students, faculty, and administrative staff;

2. the institution's physical plant including land, buildings, library, and research facilities;



AGENDA ITEM VIII.E.2.

- Data collected will help to acknowledge the contribution made by proprietary schools and licensed degree-granting institutions to the Board's postsecondary attainment goals.
- Following the public comment period, revised rules are scheduled to be shared with the Board for consideration at its meeting on June 16, 2021.



AGENDA ITEM VIII.E.2.

STAFF RECOMMENDATION

Senior Staff recommends approval of the proposed rules changes to be posted for public comment for forty-five (45) days, with a final draft of changes to be considered by the Board no earlier than its meeting on June 16, 2021.





BOARD *of* REGENTS
STATE OF LOUISIANA

Personnel March 24, 2021

Terrence Ginn

AGENDA ITEM VIII.F.1.

Approval for Chair to Negotiate and
Execute Contract with Commissioner to
Continue Employment



AGENDA ITEM IX.

Reports and Recommendations by the Commissioner of Higher Education



Vaccine Clinics



McNeese State



Nicholls State



Southeastern

COVID Conversation



LCTCS Chancellors



Student SNAP Eligibility



Congratulations!



***Good luck on your
retirement, Jill***



Agenda Item X.

Other Business



Agenda Item XI.

Adjournment

