memo

|  |
| --- |
| Louisiana Board of Regents |

|  |  |
| --- | --- |
| To: | File |
| From:  |  |
| Date: |  |
| Re: | Cost/Benefit Analysis for contract #\_\_\_\_\_\_\_\_ |
|  |  |
|  |  |

The Board of Regents has determined that no employee of our agency is both qualified and available to perform the services called for by the proposed contract, and/or the services called for are not the type readily susceptible of being performed by persons who are employed by the state on a continuing basis. Furthermore, the services being provided under the contract are temporary in nature and have a defined end date, therefore it would be cost prohibitive and provide no benefit to either the agency or the state, to hire an employee for the provision of these services.