



**Louisiana Board of Regents  
Student Transcript System**

**Input File Record Layout**

**File Type:** comma delimited text file named **STSinput.txt**

**Description:**

This file contains input data to request STS records. There is one input record per student.

Data Element Name	Length	Type	Decimal Places	Number of Occurrences	Description
BOR Institution Code	2	Alphanumeric		1	A two-character code developed by the Board of Regents for Louisiana Institutions. This code provides for the state systems of colleges and universities and the classification of other traditional institutions. To permit an improved representation, the institution code in <a href="#">this attachment</a> includes a period to separate the system designation from the institutional designation. The code is processed, however, as a two-character code without periods.
Social Security Number	9	Alphanumeric		1	Social Security Number that appears on the student's identification card, or Local Identification Number assigned by the high school.
Final Transcript Flag	1	Alphanumeric		1	Flag to indicate if only the final transcript is being requested. Possible values are 'Y' and 'N' only.