

# **SIMULATION MEDICAL TRAINING & EDUCATION COUNCIL OF LOUISIANA**

**March 28, 2019**

**Meeting – 1:30 p.m. to 3:00 p.m.**

**Claiborne Building, Sixth Floor Board Conference Room**

**1201 North Third Street, Baton Rouge, LA**

## **Agenda**

NOTE: If a quorum is not achieved, the SMTEC-LA will go into Executive Committee.

<b>Time</b>	<b>Agenda Item</b>	<b>Lead</b>
1:30 p.m.	Call to Order	Jones-Thomas
1:35 p.m.	Roll Call	Blanchard
1:40 p.m.	Approval of Minutes	Jones-Thomas
	<ul style="list-style-type: none"><li>• October 26, 2018</li></ul>	
	Old Business	Jones-Thomas
	<ul style="list-style-type: none"><li>• Review of Committee Matrix</li><li>• Simulation Expo</li></ul>	
	New Business	Jones-Thomas
	<ul style="list-style-type: none"><li>• Election of New Chair for Council</li></ul>	
	Public Comments	Guests
	Closing Remarks	Jones-Thomas
	Call for Adjournment	Jones-Thomas

NEXT MEETING: Targeted for June or July (Date to be determined)

**Executive Committee:** Kenneth Alexander, LHA; Lisa Broussard, LaCANE; Karen Denby, Board of Regents, Wes Hataway, LNHA; Paula Hellums, LCTCS, Daryl Lofaso, LSUHSC-NO; Martha Moore, LA DOE.

**DRAFT****SIMULATION MEDICAL TRAINING AND EDUCATION COUNCIL OF LOUISIANA  
(SMTEC-LA) Minutes**

Claiborne Building, 1201 North Third Street, Baton Rouge, LA  
Friday, October 26, 2018

<b>Members Present</b>	<b>Affiliation</b>
Tabitha Jones-Thomas, Chair	LA Assoc. of Independent Colleges & Universities
Mike Thompson*	LA Hospital Association
Alison Davis	LSU System
Trudy Williams	Southern University System
Lisa Broussard*	LA Council of Administrators of Nursing Education
Patricia Dufrene	LA State Board of Nursing
Lisa Rogers*	LCTCS
Daryl Lofaso*	LSUHSC – New Orleans
Martha Moore*	LA Department of Education
Evon Smith	LA Ambulance Alliance
Larry Tremblay*	Board of Regents
Amy Bufford	University of Louisiana System
<b>Members Absent</b>	<b>Affiliation</b>
Lynn Ansardi	LA State Board of Practical Nurse Examiners
Mark Berger*	LA Nursing Home Association
Ava Dejoie	LA Workforce Commission
Bootsie Durand	AHEC
Rebekah Gee	LA Department of Health & Hospitals
G. E. Ghali	LSUHSC - Shreveport
Lee Hamm	Tulane School of Medicine
David Heitmeier	LA Senate
Cecilia Mouton	LA State Board of Medical Examiners
Patrick Williams	House of Representatives
Vacant	Governor's Office of Elderly Affairs
Vacant	Governor's Policy Advisor on Health Care

\*Members of the Executive Committee

**CALL TO ORDER**

Council Chair Tabitha Jones-Thomas called the meeting to order at 9:05 a.m. In the absence of a quorum of the Council, a quorum of the Executive Committee was achieved.

**APPROVAL OF MINUTES**

The minutes from the July 25, 2017 meeting were presented for review and approval. A motion for approval of the minutes as amended was made by Ms. Martha Moore, seconded by Dr. Larry Tremblay, and approved unanimously by the Executive Committee.

OLD BUSINESS/NEW BUSINESS

Chair Jones-Thomas did a recap of the discussion of the May meeting among Council members present. There was no official business considered in the absence of a quorum. There was concern expressed that the Council is unable to move forward with business because it has difficulty reaching a quorum. Dr. Larry Tremblay told members there are a number of associations by law that are on the council that do not attend or seldom attend. Within the next month Dr. Tremblay will share with the chair a matrix of membership and attendance. The Council may consider supporting amendments to the legislation. If the legislature doesn't want to amend it, it may call attention to those members that have not been attending or that seldom attend.

Chair Jones-Thomas reported to the Council that she had been in contact with Dr. Sheila Chauvin concerning the 12 simulation faculty development modules. There has been no response in terms of interest to the last communication that was sent out by Dr. Chauvin. Those modules were very successful when they were offered at no cost. Discussions during May indicated there were some institutions that are leading the way on simulation, yet there are some institutions that need a lot of educational training. During the May discussion, Dr. Tremblay noted that if the Council were interested, it could submit a proposal to the Health Works Commission (HWC) requesting that an event be held to address the previously developed 12 simulation modules along with other issues.

A proposal was drafted and submitted to the HWC by Franciscan Missionary of Our Lady University (FRAN U) of Baton Rouge, in collaboration with the council and was awarded funding in the amount of \$17,964.00. Some of these funds are to pay for the travel expenses for a simulation expert speaker. Chair Jones-Thomas also told Council members that a local facility will host the Expo and that it will be the next major faculty development effort for the Council to undertake for this year.

Members of the Executive Committee discussed the success of the development of the modules, their personal participation, and the faculty that were involved. They questioned as to whether the grant funds could be used for break-out sessions on the modules and other expenses. Dr. Tremblay indicated that the way the grant was written and approved, funds were to be used to provide the Expo and the modules could be part of the Expo. As a result of the discussion, Chair Jones-Thomas indicated she would follow-up with Dr. Sheila Chauvin to determine the list of people that were actually trained and what modules they were trained for. She will also check to see who is available to present at the Expo and what modules they are trained to present.

As part of the proposal, a needs assessment will be distributed to ascertain the use of simulation and make sure the Expo can address the present needs. Once she has taken a look at the budget,

determined who is available to teach the different modules, and see what negotiations must take place to make all these things happen, she will get back to the Council.

The old business merged with the new business as the Executive Committee discussed the faculty development modules and how the Council could address simulation.

There was also discussion about when the Expo should take place and who would be willing to work on a committee to assist with the Expo. Chair Jones-Thomas asked if any of the members would like to volunteer. The following individuals volunteered to assist with the Expo: Lisa Broussard, Alison Davis, Patty Dufrene, Daryl Lofaso, Martha Moore, Lisa Rogers for Paula Hellums, and Trudy Williams. Chair Jones-Thomas thanked all that volunteered and indicated that she would get an email going with members to have some conversations. She will also include the people from FRAN U that are instrumental in simulations that are also going to be offering support.

Chair Jones-Thomas informed members that although she wants to remain active on the Council, she was inquiring whether anyone on the Council was willing to serve as Chair. Dr. Tremblay suggested that since Chair Jones-Thomas has committed through the Expo, she might want to have the Council thinking about the position of Chair and placing it on the agenda of the Council meeting following the Expo. He also suggested that the Council could meet again in a few months to go over Expo plans, draft agenda, and further input for final preparations. At a minimum, the Council could meet again in March or some time prior to the Expo to recruit more volunteers and discuss last minute details. The Council could also discuss the results of the attendance audit and how to move forward with regards to a legislative amendment. Chair Jones-Thomas indicated that a doodle poll will be sent to see what schedules look like to try to plan a date to meet in March.

Chair Jones-Thomas asked if there were any other questions or remarks. Evon Smith asked if the Council was defined by Legislation. Ms. Smith had concerns as to why the Bureau of Emergency Medical Services (EMS), who is the lead for EMS education, was not included on the Council. Dr. Tremblay explained the legislation creating the Health Works Commission (HWC) back 15 or 20 years ago and under the HWC is the Nursing Supply and Demand Council (NSDC) and Simulation Medical Training and Education Council of Louisiana (SMTEC-LA). The legislation, specifies membership on the Simulation Council. There are 24 organizations or entities represented and each one is named. He provided additional history of the Council.

#### PUBLIC COMMENTS

No public comments were noted.

CLOSING REMARKS

Chair Jones-Thomas thanked the members for a good discussion. She reiterated the importance of the Council and encouraged members to brainstorm to see the best way to continue to support the Simulations efforts throughout the state.

CALL FOR ADJOURNMENT

With there being no other business or comments, a motion for adjournment was made by Dr. Tremblay, seconded by Martha Moore, and the meeting was adjourned at 10:07 a.m.