

**SIMULATION MEDICAL TRAINING AND EDUCATION COUNCIL OF LOUISIANA
(SMTEC-LA)**

Thursday, November 9, 2023
10:00 a.m. – 12:00 p.m.

Board Conference Room 6-242, Claiborne Building
1201 North Third Street, 6th Floor
Baton Rouge, Louisiana

CALL TO ORDER

Chairman Daryl Lofaso called the meeting to order at 10:11 a.m.

ROLL CALL

Mrs. Cara Landry called the roll and noted that a quorum was not established.

Members Present	Affiliation
Daryl Lofaso Rosa Walton Ann Warner Courtney Metz Mellynn Baker Aimme McCauley Sharonda Johnson	LSUHSC – New Orleans* Governor’s Office of Elderly Affairs University of Louisiana System LCTCS* Board of Regents* LSU System LA Council of Administrators of Nursing Education*
Members Absent	Affiliation
Claire Stevenson Aimee Cloyd Nicole Coarsey Karen Lyon Wes Hataway Christina Constanza Frances Stueben Gabriel Morley Jennifer Calzada Alison Davis Vincent Culotta Tabitha Jones Stacy Lee Elizabeth Duncan	Governor’s Policy Advisor on Health LA Hospital Association* LA Department of Health LA State Board of Nursing LA Nursing Home Association* LA Board of State Practical Nurse Examiners LA Council of Administrators of Nursing Education* AHECs for a Healthy Louisiana Tulane School of Medicine LSU System LA State Board of Medical Examiners LA Association of Independent Colleges & Universities LSUHSC-Shreveport LA Department of Education*

Sen. Beth Mizell Rep. Dustin Miller Evon Smith Kellie Taylor-White Trudy Williams	LA Senate House of Representatives LA Ambulance Alliance LA Workforce Commission Southern University System
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*Members of the Executive Committee

APPROVAL OF NOVEMBER 30, 2022, APRIL 19, 2023, AND JULY 20, 2023 MINUTES

Due to the absence of a quorum, approval of the minutes of the November 30, 2022, April 19, 2023, and July 20, 2023, meetings was deferred to the next meeting of the Council.

STRATEGIC PRIORITIES FOR SMTEC-LA

Chair Lofaso reminded the members of the purpose of the Council and its strategic properties.

- **Lunch and Learn Zoom Session:**

The Lunch and Learn was held in September 2023. Dr. Melissa Madden presented on the topic, “Selecting and Developing Simulation Scenarios and Cases” and 37 participants were in attendance. Chair Lofaso considered the next Lunch and Learn topic and guest speakers, reviewing topics obtained from the survey administered. Chair Lofaso suggested the Council create a website to host the Lunch and Learn series recordings. An alternative suggestion was to post the recordings on YouTube.

- **Council Newsletter via Email:**

The newsletter will be reconsidered in the coming year as the Council is currently focused on creating a website, collecting emails, and preparing for the Simulation Expo.

- **2024 Sim Expo**

Chair Lofaso provided the Council with an update regarding the Simulation Expo, scheduled for April 19, 2024, at LSU Health Sciences Center - New Orleans’ Human Development Center. The budget for the event is \$43,200, which will be for 300 attendees. The Council released a call for abstracts on October 30, 2023, with a response deadline of January 15, 2024. Council members were

tasked to send out the call for abstracts to their designated bodies. Chair Lofaso also reviewed the Expo website:

https://www.medschool.lsuhsu.edu/medical_education/learningcenter/sim_expo_2024.aspx.

- **Funding**

The Health Works Commission approved \$63,000 in funding for SMTEC-LA. With this amount and the funding for the Sim Expo committed, the Council has a budget of \$19,800 remaining. Chair Lofaso opened the floor for ideas to utilize the balance. AHEC was suggested for use of their summer camp. Ms. Mellynn Baker expressed concern regarding having an open rather than selective proposal process. Ms. Baker also reminded the Council that the funds must be utilized by June 30, 2024, and suggested the project be selected by the executive committee.

- **Next Meeting Location**

Chair Lofaso indicated that the next Council meeting would be hosted in Baton Rouge during summer 2024.

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

There being no other business, the meeting was adjourned at 11:14 a.m.