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To: Flandus McClinton, Southern University System  
Eddie Meche, University of Louisiana System  
Joseph Marin, Louisiana Community and Technical College System  
Tommy Smith, Louisiana State University System

From: Elizabeth Bentley-Smith, Deputy Commissioner for Finance and Administration

Date: June 17, 2025

Re: FY 2025-2026 Mandatory Tuition and Fee Survey Request

This memorandum shall serve as the official request for the completion by your institutions of the FY 2025-2026 Mandatory Tuition and Fees Survey. The form needed to complete this request is available on the Board of Regents' website, [laregents.edu](http://laregents.edu), in the Finance/Facilities section under the heading "Forms and Reports" / "Mandatory Tuition and Fees Survey". Please include on the schedules any notes which may clarify unique circumstances applicable to any of your institutions regarding tuition and fees. Also, with the enactment of Act 790 of the 2024 Regular Legislative Session, systems may choose to increase fees and tuition for high-cost programs; note if any of your institutions plan to increase (or decrease) fees and/or tuition in response to this Act. You should also include on these forms your estimated energy surcharge amount. The annual amount reported should capture only Fall and Spring fees; Summer and Intersessions should be omitted.

As a reminder, there are two sheets within the Mandatory Tuition and Fees Survey. The first sheet, "Fees," illustrates the annual cost of tuition and fees. The second sheet, "FeeDetail," captures all items included in the regular tuition and mandatory fee costs for full-time students. Please add information, including descriptions and individual university and student self-assessed fees, where requested.

Upon completion, email the FY 2025-2026 Annual Mandatory Tuition and Fees form to Dawn Melancon, Senior Budget and Data Analyst, at [dawn.melancon@laregents.edu](mailto:dawn.melancon@laregents.edu) by **Monday, July 21, 2025**. If you have questions concerning these matters, contact Ms. Melancon at 225-342-4253.