

Greetings, all—

In an attempt to increase efficiencies in the Academic Planning process, we have made the following changes to the Academic Planning form for 2026-2027. The new form is attached and will replace the current form online. Please let me know if you have questions about this document or process. The due date is the first Monday in August, 8/3/26.

—Samuel

- General changes
 - We have updated the instructions on each tab to clarify process, noting how approvals should move, how management boards should be involved in the process, and how dates for changes should be noted in the CRIN
 - We have removed some columns we felt were not necessary for Academic Planning or were not relevant to the criteria or outcomes being examined on a particular tab
- Overview (new tab)
 - Added a new first tab, “Overview,” which asks for a list of requests for planning approval and terminations for this academic year, next academic year, and future academic years.
 - For this tab, only three items are needed for each entry: degree designation, program name, and CIP code. These can be cut and pasted from the “Planned New Program” and “Terminations” tabs.
- Planned New Programs
 - Limited listings for each year to 3
 - Changed data source to include Lightcast statewide data while retaining star ratings from LA Works
 - Limited listings of occupations to those carrying 4- or 5-star ratings
 - Added a column for listing transitioning programs and provided instructions for these by level
- Modality Changes
 - Converted modality listings to drop-downs (S/on-campus; H/hybrid; O/100% online)
- Recently Approved Programs
 - Added a column with yes/no drop-downs asking whether year-to-year enrollment projections as listed in the program proposal have been met

- Added a column requiring information about those recently approved programs for which current enrollment projections have not been met requiring explanation/context and plans for increasing enrollment
- Low Completers
 - Removed the listing of enrollments over three years
 - Added a formula for calculating the average of the three years of completers
 - Added a column with yes/no drop-downs asking whether three-year completer averages meet thresholds
 - Added a column with yes/no drop-downs asking whether those programs that have not met the thresholds will be terminated
 - Added a column asking for plans to improve completer rates if the plan is not to terminate
- Terminations
 - Added a column with a yes/no dropdown asking whether the termination has been approved by the management board